

UW-Green Bay Meal Plan Policy

Please review the below information to be aware of all dining opportunities available to you.

MEAL PLAN REQUIREMENTS

All students who sign a UW-Green Bay Housing contract and have been assigned to live in a residence hall are required to purchase a meal plan. The terms of the Meal Plan program are defined by semester. Meal plans are selected during the Housing check-in process.

For residential students with a freshman or sophomore status, the minimum mandatory meal plan is the UWGB 14 plan. For students with a junior or senior status, the minimum mandatory meal plan is the Bay Block plan. **Regardless of the usage for the fall semester, the minimum meal plan for the spring semester is still required.**

All students who sign a UW-Green Bay Housing contract and have been assigned to live in an apartment are not required to purchase a meal plan. Students can purchase a supplemental meal plan for the fall and/or spring semester as part of the Housing check-in process.

CHANGING YOUR MEAL PLAN

Residential students can return to the Housing check-in portal and change their meal plan selection up until one week prior to move-in. After the check-in process closes, students can still request a fall meal plan change thru the second Friday of the semester. PLEASE NOTE: the spring meal plan selected during the Housing check-in process will **automatically** be assigned for the spring semester unless the student requests a meal plan change (or cancellation if living in an apartment) by the first Friday of spring semester. The change or cancel request forms can be found on the University Union website.

MEAL PLANS INCLUDE A DEBIT (DECLINING BALANCE) ACCOUNT

Every meal plan includes Dining Points. Retail purchases are debited from the Dining Points Account balance at the time of purchase by either presenting the student's University ID card at any dining service location on campus or selecting Dining Points as a method of payment on the mobile app. Please note that the Bay Block meal plan includes both Dining Points and Pass Points. Pass Points can be used at any on-campus retail location as well as select Off-Campus retailers. Only the owner of the University ID is allowed to make purchases. Any cashier has the right to verify proper use of the University ID by requiring additional identification. Anyone attempting to use a University ID that is not their own is subject to disciplinary and/or legal action.

MEAL PLAN AVAILABILITY

The Meal Plan swipes become active with the first meal period that the Marketplace inside Leona Cloud Commons is open. Students can use Dining Points, Pass Points, cash or credit card for any meal purchases at other dining locations prior to the Marketplace opening.

DINING POINT BALANCES

All unused Dining Points from the fall semester carry over to the spring semester and are added to the spring semester Dining Points amount. All Dining Points must be used by May 31st and are non-refundable. Any remaining Dining Points after May 31st become the property of UW-Green Bay.

PAYMENT OF A MEAL PLAN

The amount of the meal plan will be billed by the Student Billing Office to the student's SIS account each semester.

REFUNDS

If a residential student is granted a Housing contract termination during the semester, they will be eligible for a refund of the unused portion of their meal plan.

No refunds will be given during the last four weeks of the fall or spring semester.

If a residential student is not granted a Housing contract termination, they are responsible for the full cost of the meal plan and no refund will be issued.

Any questions can be emailed to universityid@uwgb.edu.