

## AGENDA

### **UW-GREEN BAY FACULTY SENATE MEETING NO. 4**

Wednesday, November 12, 2014

Alumni Rooms, University Union, 3:00 p.m.

Presiding Officer: John Lyon, Speaker

Parliamentarian: Clifford Abbott

#### **1. CALL TO ORDER**

#### **2. APPROVAL OF MINUTES OF FACULTY SENATE MEETING NO. 3**

**October 22, 2014** [page 2]

#### **3. CHANCELLOR'S REPORT**

#### **4. OLD BUSINESS**

a. Code change for Legislative Affairs Committee – *second reading* [page 6]  
Presented by Steve Meyer

b. Code change for Learning Technology Collaborative Comm. – *second reading* [page 7-8]  
Presented by Steve Meyer

#### **5. NEW BUSINESS**

a. Resolution on Granting of Degrees [page 9]

b. Request for future business

#### **6. OTHER REPORTS**

a. Academic Affairs Council report [page 10]

b. University Committee Report - Presented by Steve Meyer

c. Faculty Reps Report – Presented by Steve Meyer

d. Academic Staff Report – Presented by Kristy Aoki

e. Student Government Report - Presented by Vanya Koepke

#### **7. ADJOURNMENT**

[draft]

**MINUTES 2014-2015**  
**UW-GREEN BAY FACULTY SENATE MEETING NO. 3**

Wednesday, October 22, 2014  
Alumni Rooms, University Union

Presiding Officer: John Lyon, Speaker of the Senate

PRESENT: Greg Aldrete (HUS), Andrew Austin (DJS), Dallas Blaney (PEA), Toni Damkoehler (AND), Hernan Fernandez-Mearidi (HUS), Clifton Ganyard (HUS-UC), Adolfo Garcia (ICS), Sarah Himmelheber (SOCW), Jenell Holstead (HUD), Ray Hutchison (URS), Ghadir Ishqaidef (BUA), Mimi Kubsch (NUR-UC), Arthur Lacey (EDU), Jim Loebel (BUA), Kaoime Malloy (Theatre and Dance), Ryan Martin (HUD), Michael McIntire (NAS), Steve Meyer (NAS-UC), Gary Miller (Chancellor, ex officio), Amanda Nelson (HUB alternate), Cristina Ortiz (HUS-UC), Uwe Pott (HUB), Courtney Sherman (MUS), Alison Stehlik (AND), Brian Sutton (HUS), Linda Tabers-Kwak (EDU), Patricia Terry, (NAS), Christine Vandenhouten (NUR), Kristin Vespia (HUD-UC), Amy Wolf (NAS).

NOT PRESENT: Clifford Abbott (SOFAS), Cristina Ortiz (HUS)

REPRESENTATIVES: Kristin Aoki, Academic Staff; Vanya Koepke, Student Government

GUESTS: Scott Furlong, Sue Mattison, Lucy Arendt, Greg Davis, Paula Ganyard, Heidi Fencl, Joan Robb, and Amanda Hruska

**1. CALL TO ORDER.**

Speaker Lyon gavelled the meeting to order promptly at 3 p.m.

**2. APPROVAL OF MINUTES for Faculty Senate Meeting No. 2, October 1, 2014.**

The Speaker asked for corrections and, hearing none, declared the minutes accepted.

**3. CHANCELLOR'S REPORT.**

The Chancellor updated the Senate on several issues. The *Invent the Future* groups are busy although there are still some appointments to be made to the University Planning and Innovation Committee (UPIC). There will be a visit from Jim Loomis of Academic Partnerships, a consulting firm experienced in helping on-line programs reach greater numbers that will offer us some guidance. The commencement speaker this December will be Christina Danforth, an alumna and current chair of the Oneida nation. She and other first nation leaders will be present at the Chancellor's installation. One of the objectives of the Capital Campaign, still in its silent phase, is improvement of athletic facilities. The Chancellor has been in negotiations with

SUFAC on how segregated fees can complement that objective. The current strategy involves combining intramural and division 1 athletics in the fee requests.

But the Chancellor spent most of his time on enrollment. There has been a drop in enrollment and financial modelling shows it may take a decade to overcome. That makes the situation fairly urgent for the applicant pool now in progress. Recent numbers have been better but still not good enough. So an enrollment summit is planned for Saturday, November 1 to discuss possible actions. The Chancellor feels this is less a marketing issue than a networking one, reaching the right groups of potential students. The faculty and staff will likely be asked to volunteer to increase contact with potential students.

#### **4. OLD BUSINESS**

##### a. Code change for Committee on Workload and Compensation.

UC Chair Meyer presented the second reading of this proposal by noting some changes from the first reading, which had proposed two members from each of the three governance groups (faculty, academic staff, and university staff). At the previous meeting there was a suggestion to have three faculty to ensure representation from the two colleges and the graduate programs. The issue became one of diminution of faculty representation vs equal representation for all three groups, so the UC brought forth this second reading with three members from each of the governance groups. **Senator Kubsch (Senator Wolf second) moved adoption** of the language in the second reading. **Senator Terry (Senator Vandenhouten second) moved to amend** the proposal to specify that the three faculty representatives be one from Professional Studies, one from Liberal Arts and Sciences, and one from the graduate programs. The Senate then had to satisfy itself that this was essentially the same as the language currently in place, which specified one from Professional Studies, one from Liberal Arts and Sciences, and one at large with the condition that at least one of the three be from the graduate programs. The friendly amendment ploy was used to get back to that language and the **amendment to the motion passed (26-0-0). Thus amended, the main motion was then passed (25-1-0).**

#### **5. NEW BUSINESS.**

##### a. Memorial Resolution for Frederick Kersten.

Senator Ganyard read the motion which will be added to the collection available in the SOFAS office.

##### b. Code Change for the Legislative Affairs Committee.

UC Chair Meyer presented this first reading of the proposed change in membership. There were a few questions. Why not three student members instead of one? Because student representation was non-voting and largely to facilitate communication and it is often difficult to fill student positions on some governance committees. Shouldn't students be mentioned in the committee's

charge? That can be changed for the second reading. Why two senators? Because this committee originated as a Senate subcommittee.

c. Code Change for the Learning Technology Collaborative Committee

UC Chair Meyer popped back up to present this first reading of a proposal to change the membership of the committee to include University Staff. The only question concerned student representation. The proposal should clarify whether that representation is voting or non-voting. The response was that the UC will look into it.

d. Support for Library

Heidi Fencl, Chair of the Library Advisory Committee, reported the committee's alarm at the library's budget and introduced the director of the library, Paula Ganyard, to explain. The essential problem is a budget which has been static for more than a decade in the face of rising costs, changes in publishing (especially moves from purchase to subscription models), the growth in student FTE (some publishers pin subscription costs to student enrollment with 5000 being a significant jumping point), and rising costs for electronic access. There has been some relief from acting as a system across the state, but the net result has been a consistent loss of content over the last decade. Heidi Fencl then returned with some suggestions for action. These included having senators increase awareness of the problem among their constituents so that proposals for new programs and for grants include support for libraries, and so that faculty can be more responsive to the library's requests for guidance in where to make cuts. Additionally it may be possible for the Senate to pass a resolution of support or a recommendation to use grant overhead money directly for library support.

e. Request for future business.

The Speaker made the usual request.

**6. OTHER REPORTS.**

a. Academic Affairs Council This was a written report attached to the agenda.

b. University Committee Report. UC Chair Meyer demonstrated the busy agenda the UC is handling these days with a review of issues. Discussions with the Chancellor have clarified how UW-Green Bay fares with the System resolution of the "reserved funds" concern of the state legislature. The Chancellor is also concerned about our policy on the creation of centers, institutes, and labs and the UC will be looking at revisions before recommending action on current proposals. Two committees that deal with facilities are seeking merger. The issue of essential job functions is under review by the Committee on Disabilities. The issue of administrator evaluation will have additional discussion with representatives from the academic staff and university staff. Some faculty complaints about student responsibilities with Phuture Phoenix have been shared with Dean Mattison. The responsibilities of the Faculty Rep to System are under discussion. There were no questions from the Senate on any of these issues but the

final two issues – changes in the academic calendar for future fall terms and a plan to simplify summer terms – did provoke concerns from some senators, particularly over the degree of faculty input. Senators were urged to bring their concerns to the Academic Actions Committee.

c. Academic Staff Report. Kristy Aoki reported that the Academic Staff Committee has been busy with getting staff involved in the *Invent the Future* initiative.

d. Student Government. Vanya Koepke began by thanking Professor Pott, faculty liaison to student government, and Chancellor Miller for their support. He then listed several active initiatives. They include a Campaign on Culture and Diversity Awareness (the result of a recent incident between the previous SGA leader, Heba Mohammed, and Councilman Wery); the work of the Legislative Affairs Committee in sponsoring forums for the current election season; partnering with faculty and staff on enrollment efforts; support for athletic facility renovations; the Phoenix of the Week selection; and an effort to embrace Eco U with a plan to reduce paper waste by relying more on newer technology to advertise campus events. He also mentioned an effort to reduce SGA's proposed budget.

## **6. ADJOURNMENT**

The Speaker, having run out of items on the agenda, tried to get some filler from guest administrators but, failing that, adjourned the meeting ended at 4:24 p.m.

Respectfully submitted,

Clifford Abbott, Secretary of the Faculty and Academic Staff, with considerable help from Clif Ganyard and Holly Keener.

**Legislative Affairs Committee Charge  
(Current Language)**

Membership - composed of three members of the Academic Staff, selected by the Academic Staff Committee on the recommendation of the Academic Staff Leadership and Involvement Committee, and three members of the Faculty, appointed by the University Committee on the recommendation of the Committee on Committees and Nominations. Two of the Faculty members must be members of the Faculty Senate and one must be a non-Senator. The University's Legislative liaison serves as an ex officio voting member.

Terms - members serve two-year staggered terms.

Responsibilities:

- 1.) To monitor legislative and Board of Regents activities of concern to faculty and staff.
- 2.) To advise and collaborate with Administration efforts to advance the interests of UW-Green Bay and its faculty and staff.
- 3.) To report as appropriate to governance bodies and annually to the university through the SOFAS office.

**Legislative Affairs Committee Charge  
(Proposed Language)**

Membership is composed of: three members of the Academic Staff, selected by the Academic Staff Committee on the recommendation of the Academic Staff Leadership and Involvement Committee; **three members of the University Staff, selected by the University Staff Election Committee**; three members of the Faculty, appointed by the University Committee on the recommendation of the Committee on Committees and Nominations; **and one student representative, selected by the Student Government Association**. Two of the Faculty members must be members of the Faculty Senate and one must be a non-Senator. The University's Legislative liaison serves as an ex officio voting member.

Terms – All Faculty, Academic Staff, and University Staff members serve two-year staggered terms. The Student Representative serves a one-year term.

Responsibilities:

- 1.) To monitor legislative and Board of Regents activities of concern to Faculty, Academic Staff, University Staff, and students.
- 2.) To advise and collaborate with Administration efforts to advance the interests of UW-Green Bay and its Faculty, Academic Staff, University Staff, and students.
- 3.) To report as appropriate to governance bodies and annually to the university through the SOFAS office.

**Faculty Senate Old Business 4a 11/12/2014**

## **Learning Technology Collaborative Committee Charge (Current Language)**

The Learning Technology Collaborative Committee serves as an advisory group to the Director of Academic Technology Services and the Director of Adult Degree Programs on matters involving learning and instructional technology. The members will consult the faculty and solicit feedback on issues of instructional technology planning and policy, as well as other items of general interest. The Learning Technology Collaborative Committee is a Joint Governance Committee.

The charge of the Learning Technology Collaborative Committee is to:

1. Develop and promote channels of communication between the learning and instructional technology staff and the faculty and students.
2. Make suggestions regarding the operational support required for instructional technologies at UW-Green Bay at an institutional level.
3. Evaluate learning and instructional services to identify efficiencies and possible areas of improvement.
4. Explore and exchange ideas about new, existing, and maturing technologies.
5. Advocate for the support of the University's instructional technology budgetary, professional development, and support needs as necessary.
6. Act as an advisory group to the Director of Academic Technology Services and the Director of Adult Degree Programs.
7. Provide policy recommendations to the Technology Council as needed.

### **MEMBERSHIP**

1. 4 faculty members (one from each domain voting district)
2. 2 academic staff (instructional technologists, one from Academic Technology Services)
3. 1 academic staff member from campus at large
4. 1 student member
5. Director of Academic Technology Services (Ex officio, non-voting)
6. Director of the Center for the Advancement of Teaching and Learning (Ex officio, non-voting)
7. Director of Adult Degree Programs (Ex officio, non-voting)

The faculty members are elected from a slate prepared by the Committee on Committees and Nominations. Faculty members serve three-years with terms staggered to assure continuity. The Academic Staff members are elected from a slate prepared by the Leadership and Involvement Committee. Academic staff members serve two years with terms staggered.

## **Learning Technology Collaborative Committee Charge (Proposed Change)**

The Learning Technology Collaborative Committee serves as an advisory group to the Director of Academic Technology Services and the Director of Adult Degree Programs on matters involving learning and instructional technology. The members will consult the faculty and solicit feedback on issues of

instructional technology planning and policy, as well as other items of general interest. The Learning Technology Collaborative Committee is a Joint Governance Committee.

The charge of the Learning Technology Collaborative Committee is to:

1. Develop and promote channels of communication between the learning and instructional technology staff and the faculty and students.
2. Make suggestions regarding the operational support required for instructional technologies at UW-Green Bay at an institutional level.
3. Evaluate learning and instructional services to identify efficiencies and possible areas of improvement.
4. Explore and exchange ideas about new, existing, and maturing technologies.
5. Advocate for the support of the University's instructional technology budgetary, professional development, and support needs as necessary.
6. Act as an advisory group to the Director of Academic Technology Services and the Director of Adult Degree Programs.
7. Provide policy recommendations to the Technology Council as needed.

#### MEMBERSHIP

1. 4 Faculty members (one from each domain voting district)
2. 2 Academic Staff (instructional technologists, one from Academic Technology Services)
3. 1 Academic Staff member from campus at large
4. **3 University Staff**
5. 1 Student Representative
6. Director of Academic Technology Services (Ex officio, non-voting)
7. Director of the Center for the Advancement of Teaching and Learning (Ex officio, non-voting)
8. Director of Adult Degree Programs (Ex officio, non-voting)

The Faculty members are elected from a slate prepared by the Committee on Committees and Nominations. Faculty members serve three-years with terms staggered to assure continuity. The Academic Staff members are elected from a slate prepared by the Leadership and Involvement Committee. Academic Staff members serve two years with terms staggered. **The University Staff members are elected from a slate prepared by the University Staff Election Committee. University Staff members serve two years with terms staggered. The Student Representative is selected by the Student Government Association and serves a one-year term.**

**Faculty Senate Old Business 4b 11/12/2014**

## **RESOLUTION ON THE GRANTING OF DEGREES**

Be it resolved that the Faculty Senate of the University of Wisconsin-Green Bay, on behalf of the Faculty, recommends to the Chancellor and the Vice Chancellor of the University that the students certified by the Registrar of the University as having completed the requirements of their respective programs be granted their degrees at the fall 2014 Commencement.

**Faculty Senate New Business 5a 11/12/2014**

## Academic Affairs Council Report

Approved: ET 483B changed to permanent course ET318  
11/10/14 HUM DEV 302 prerequisite change

ILS-198- new course  
PYCH 300 deactivated course  
SOC WOR 375 new course

Not Approved: PHYSICS 103 and 104 were sent back to the Dean with questions.  
ENV 320- (cross Listed with ET 321) is still on hold.

Approved: CHEM 434 and 435 removed and ENV SCI 305 added

10/27/14 Adding POLSCI 101 to supporting 333 being discontinued so out, add 463

ECON 483 X – experimental course for adult degree division UL

ENGLISH 302 – Course title change

ENGLISH 304 – Change Periodicity

ENGLISH 224 remove from upper level array. Course changed to a 300 level

ENGR 201 – deactivated

ENGR 301 – New Course to replace 201

ENGR 342 Used in ELECT ET major

ET 211; 334; 340; 344; 346; 348; 350; 420 – New courses for ET

ET 400 - Capstone Course (Routed past GEC)

ET 410 - Capstone Course (Routed past GEC)

ILS 499 – Create new Capstone Course with 499 number (Routed past GEC)

IST 106 – Deactivate

IST 400 – Deactivate

MUS APP 101, 102, 201, 202, 301, 302, 401, 202 – Piano to Keyboard 1,2,3,4,5,6,7,8

MUS APP 103,104,203,204,303,304,403,404 – deactivated

MUS APP 105,106,205,206,305,306,405,406 – Change to voice 1,2,3,4,5,6,7,8

MUS APP107,108,109,110,111,112,113,114,115,116,190 – deactivate

MSU APP 289, 290,389, 390, 489, 490 – deactivate

MUS 209 – Prerequisite

MUSIC 311 – 1-2 variable, repeatable

MUSIC 411 –Name credit, repeatability, cap changes

MUSIC 417 – Cap and repeatability

Nursing 317- deactivate

PHILOS 211 – deactivate

PSYCH 494 – Topical Capstone (Routed past GEC)

PU EN AF 452 – remove prerequisite

UR RE ST 452 – remove prerequisite.

Not approved: BIO 202

ENV SCI 320 cross list with ET 321 – confusing to students

ET 320 - cross list with ENV SCI 320 – confusing to students

ET 455 – Course is coming over as URGD version of 755 - confusing

*- from minutes of AAC submitted by Steve Kimball*