

AGENDA

UW-GREEN BAY FACULTY SENATE MEETING NO. 6

Wednesday, February 19, 2014

Alumni Rooms AB, University Union, 3:00 p.m.

Presiding Officer: Greg Davis, Speaker

Parliamentarian: Clifford Abbott

1. CALL TO ORDER

2. APPROVAL OF MINUTES OF FACULTY SENATE MEETING NO. 5

January 29, 2014 [page 2]

3. CHANCELLOR'S REPORT

4. OLD BUSINESS

- a. Policy on Posthumous Degrees and In Memorial Degrees (information item) [page 6]
Presented by Andrew Kersten

5. NEW BUSINESS

- a. Slate of Candidates for Elected Faculty Committees [page 7]
Presented by Adolfo Garcia
- b. Policy on Assigning Self-authored Texts [page 9]
Presented by Bryan Vescio
- c. Academic Actions Committee (first reading) [page 10]
Presented by Yunsun Huh
- d. Request for future business

6. PROVOST'S REPORT

7. OTHER REPORTS

- a. Academic Affairs Council [January on page 11; February on page 12]
- b. Faculty Rep's Report
- c. University Committee Report - Presented by Bryan Vescio
- d. Academic Staff Report - Presented by Anne Buttke
- e. Student Government Report - Presented by Heba Mohammad

9. ADJOURNMENT

[draft]

MINUTES 2013-2014
UW-GREEN BAY FACULTY SENATE MEETING NO. 5
Wednesday, January 29, 2014
Alumni Room AB, University Union

Presiding Officer: Greg Davis, Speaker of the Senate
Parliamentarian: Clifford Abbott

PRESENT: Francis Akakpo (SOWORK), Gregory Aldrete (HUS), Andrew Austin (DJS), Dallas Blaney (PEA), Greg Davis (NAS-UC), Michael Draney (NAS), Jeff Entwistle (Theatre and Dance alternate), Heidi Fencel (NAS), Hernan Fernandez-Meardi (HUS), Adolfo Garcia (ICS), Thomas Harden (Chancellor, *ex officio*), Jenell Holstead (HUD), Ghadir Ishqaidef (BUA), Mimi Kubsch (NUR-UC), Arthur Lacey (EDU), J. Vincent Lowery (HUS), Ryan Martin (HUD-UC), Michelle McQuade-Dewhirst (MUS), Steve Meyer (NAS-UC), Cristina Ortiz (HUS-UC), Uwe Pott (HUB), Chuck Rybak (HUS), Christine Smith (HUD alternate), Alison Stehlik (AND), Linda Tabers-Kwak (EDU), Patricia Terry (NAS), Christine Vandenhouten (NUR), Bryan Vescio (HUS-UC), Julia Wallace (Provost, *ex officio*).

NOT PRESENT: Forrest Baulieu (ICS), William Lepley (BUA), Adam Parillo (URS).

REPRESENTATIVES: Heba Mohammad, Student Government

GUESTS: Andrew Kersten, Scott Furlong, Sue Mattison, Eric Hansen, Paula Ganyard, Bill Hubbard, Joshua Goldman, Dan Schrickel, David Voelker, Michael Stearney

1. CALL TO ORDER. Speaker Davis, hoping to build his reputation for keeping the trains going on time, called the Senate meeting to order as soon as a quorum was present at 3:01 p.m. The Secretary of the Faculty and Academic Staff noted a number of changes in the agenda since it was first made available on-line.

2. APPROVAL OF MINUTES for Faculty Senate Meeting No. 4, December 4, 2013. Speaker Davis asked for approval of the minutes. **Senator Meyer (Senator Rybak second) moved approval of the minutes and with no discussion the motion was passed (21-0-2).**

3. CHANCELLOR'S REPORT. The Chancellor applauded the selection of Ray Cross as the new President of the UW-System and predicted he will be especially good in dealings with elected officials. The Chancellor also alerted the Senate to interest in possibly standardizing the teaching load for faculty across the System. The interest was in the form of data requested by Rep. Robin Vos and in a scheduled discussion by the Regents' Education Committee. When the University of Wisconsin, which included UW-Green Bay and UW-Parkside, merged with the State schools in the 1970s, each school kept its previous teaching load (21 credits for the UW and 24 for the State schools) so standardizing the load is seen essentially as raising the load for UWGB to 24 credits per year. The Chancellor has argued against this by claiming that if there is any question of comparability, it ought to be in productivity in workload, a measure in which UWGB excels especially relative to support received from the state, rather than in teaching load.

Senators asked if trends in class size, student credit hours, and course reassignments had been considered and the Chancellor responded that discussions had not yet reached that level of detail.

4. OLD BUSINESS

a. Library and Instructional Technology Committee. Eric Hansen, chair of the LITC, presented this second reading of a proposal to split the current joint governance committee into an elected faculty committee, Library Advisory Committee, and a joint governance committee, Learning Technology Collaborative Committee. It noted some changes from the earlier version, one in making the CATL Director an *ex officio* member of the proposed LTCC and another in clarifying that *ex officio* in this case implied non-voting membership. With that understanding **Senator Vescio moved (Senator Entwistle second) adoption of the resolution. With no discussion the motion passed (25-0-0)**. The action of creating the LTCC will need agreement from the Academic Staff Committee.

b. Resolution of the Scholarship of Teaching and Learning. The dynamic duo of Ryan Martin and David Voelker returned from an earlier discussion of this resolution with a slightly modified one (boldface items in the agenda attachment indicate changes). Before the resolution was moved there was discussion on modifying the modifications, specifically by changing the phrase in the last sentence of the next to last paragraph from “a requirement for teaching excellence” to “a requirement for teaching or scholarly excellence.” With that modification **Senator Vandenhouten moved (Senator Tabers-Kwak second) adoption of the resolution**. The discussion entwined two themes - one was the appropriateness of singling out a single type of scholarship and the other was the power that a Senate resolution appears to have. For the first theme the issue seemed to be whether the attempt to clarify expectations was actually a matter of elevating, privileging, intruding, legitimizing, or recognizing SoTL research. The second theme focused on whether a recommendation would in fact be perceived as encouraging discussion, sending a message to external audiences, establishing a mandate, or taking a position with perhaps unintended legal consequences. **The motion passed (21-2-2)**.

d. Request for future business. Speaker Davis made the request. Senators offered none.

5. NEW BUSINESS

a. Memorial Resolution for Professor Emeritus Jack Frisch. Senator Entwistle touchingly read the resolution he had authored and received applause and a unanimous vote of support.

b. Policy on Posthumous Degrees and In Memoriam Degrees. Associate Provost Andrew Kersten demonstrated what we will be losing when he leaves us later this year. He showed us: his research skills in finding out what other campuses do with such degrees; his interpersonal skills in talking about the power such degrees have in helping families coping with loss; his respect for faculty governance in bringing the issue before the Senate; his administrative skills in crafting policy statements that actually add flexibility to action; and his quantitative skills in calculating 75% of 60 on the spot to add the benchmark for the Associate Degree to the policy. He answered a few clarifying questions from Senators and graciously received a concern about adding provisions for non-current students. This information item may return in revised form for action

at the next Senate meeting. The Speaker invited all to send comments, suggestions, and questions to Andy.

5. PROVOST'S REPORT The Provost reported that the Engineering Technology programs are proceeding. A search is under way for a faculty position. An internal search will also soon begin for an Associate Provost. And the Provost reported we are prepared for the upcoming Regent discussion on teaching load to argue that workload and productivity are far more appropriate measures than teaching load.

6. OTHER REPORTS

[Note: A report from the Academic Affairs Council was available but not made part of the agenda. This is a SOFAS oversight. It will be included in the next agenda.]

a. University Committee Report. UC Chair Vescio began his report by thanking the Chancellor for his service to the University. He also corrected something said at the previous Senate meeting – that 85% of the staff at UW-Oshkosh had received raises. Our HR Director reports that that was 85% of the faculty, not the entire staff at UW-Oshkosh. He then invited all to a webinar on faculty governance (Thursday, Feb 6 at 1 p.m. in IS 1034). The UC is working on two issues that should be coming to the Senate soon. One is a policy on the use of self-authored texts (the issue is the conflict of interest in instructors profiting from texts they authored by requiring them in classes they teach) and the other is a policy on minimum job requirements. Chair Vescio also clarified the process of populating the faculty on the Chancellor Search Committee. He had been contacted over the break to come up with a balanced distribution of 22 names from which 12 were chosen by System administration.

b. Academic Staff Report. The Academic Staff rep was unable to attend the meeting and this report will be given at the next Senate meeting.

c. Student Government Report. Heba Mohammad reported on a list of issues: work on a child care facility, academic advising, a possible segregated fees referendum, a student reps meeting soon in Milwaukee, and a request for faculty to nominate individuals for SGA positions.

7. OPEN FORUM Brainstorming on Enrollment and Retention

Bryan Vescio introduced Mike Stearney to share some of the latest data on enrollment trends. He was questioned on some of the things already being done. They included hiring more recruiting staff, dedicating staff to campus visits, purchasing lists of students with targeted ACT scores, offering scholarships earlier, and concentrating on yield activities to get admitted students to commit. The session was then opened to collect other ideas that might help increase enrollment and retention. The following ideas were offered:

- Work on marketing

- Increase the use of social media, particularly student-made videos

- Facebook page for prospective students rather than just for admitted students

- Program-specific Facebook pages

- Correct some deficiencies in our website

Put first year students in contact with their friends still in high school
Use athletics and current students more in recruitment
Use alumni and employer testimonials in recruitment
Involve more faculty in students' campus visits; one on one contact
Involve award winning teachers in meetings with prospective students
Departmental open house events
Coordinate recruitment with National Library Day which brings students to campus
Provide prospective students lab experiences or visits to labs
Phuture Phoenix for older students
More faculty reaching out to high school teachers; guest presentations in their classes
Keep faculty complainers away from prospective students

Collect data on why students go elsewhere, especially those from local area
Collect data on how students make decisions to define the problem better
Share feedback on Preview Days with faculty presenters
Mine Equity Scorecard data for attracting minority students

Enhance social life for students
Focus on entertainment; student access to Weidner; family discounts
Provide transportation for students
Provide child care facilities (mentioned several times)

Better integration of central academic advising with faculty advising
Ensure that our interdisciplinary mission does not put us at a competitive disadvantage in collaborative programs such as Engineering Technology
Consider the misalignment of local high school science requirements (2 years) and UWGB entrance requirements (3 years)
Consider repackaging of programs to promote program array
Promote academic quality

Focus on costs – perhaps discounts for prepaid tuition
Require/provide iPads for all students

Leverage student interest in the Packers
Focus on international students

Similar brainstorming sessions are encouraged in the units. Ideas should be forwarded to Mike Stearney.

8. ADJOURNMENT The Speaker deftly brought the train into the station at 4:58 by ending the brainstorming session and calling for adjournment. **Senator Terry (Senator Martin second) moved adjournment and the Senate showed its concurrence with action.**

Respectfully submitted,
Clifford Abbott, Secretary of the Faculty and Academic Staff

Policy on Posthumous Degrees and In Memoriam Degrees

In the unfortunate event that a student passes away before the completion of a degree, the University may award the student a degree posthumously. To be awarded a posthumous degree, the student must have completed 75% of the credits toward degree (45 for an Associate's Degree; 90 for a Bachelor's Degree; 22 for Master's Degree) and be in good academic standing (2.0 for undergraduate; 3.0 for graduate). The conferred degree is noted in the Student Information System and reported to external stakeholders.

Alternatively, the University may consider awarding an "In Memoriam Degree". This is an honorary degree, which is noted in the Student Information System but not reported to external stakeholders. There are no completion or academic standing requirements to award this honorary degree.

Faculty Senate Old Business 4a 2/19/2014

NOMINEES FOR 2014-15 FACULTY ELECTIVE COMMITTEES

The Committee on Committees and Nominations, the University Committee, and the Personnel Council have prepared the following slate of candidates for open 2014-15 faculty elective committee positions. Further nominations can be made by a petition of three voting faculty members. These nominations must have consent of the nominee and must be received by the Secretary of the Faculty and Academic Staff no later than February 28th.

ACADEMIC AFFAIRS COUNCIL

5 **tenured** members: 1 from each of the 4 voting districts and one at-large member. Members are elected by voting districts, except for the at-large member who is elected by the faculty as a whole.

Continuing members are:

Franklin Chen, NS; Steven Kimball, PS; Adam Gaines, at-large, AH

Nominees for 2 tenured faculty slots

One from AH – Michelle McQuade Dewhirst, Kevin Collins, Brian Sutton

One from SS – Kathleen Burns, Lora Warner

PERSONNEL COUNCIL

5 **tenured** members: 1 from each of the 4 voting districts and one at-large member. Members are elected by voting districts, except for the at-large member who is elected by the faculty as a whole.

Continuing member is:

Adolfo Garcia, AH

Nominees for 4 tenured faculty slots

One from SS – Illene Cupit, Laurel Phoenix, Katia Levintova (on sabbatical Spring 2015),
Thomas Nesslein

One from AH – Rebecca Meacham, Heidi Sherman

One from PS - Gaurav Bansal, Michael Knight (1 year replacement term)

One from NS - Tian-you Hu, John Luczaj, Atife Caglar (1 year replacement term)

GENERAL EDUCATION COUNCIL

6 **tenured** members: 1 from each of the 4 voting districts, plus two at-large members (with no more than 2 from a single voting district). Members are elected by voting districts, except for the at-large members who are elected by the faculty as a whole.

Continuing members are:

Jeff Entwistle, at-large AH; Woo Jeon, NS; Hye-Kyung Kim, AH; Christine Smith, SS

Nominees for 2 tenured faculty slots - cannot be a member of AH

One at-large: Denise Bartell, SS, Amy Wolf, NS, John Lyon NS

One from PS: Mark Kiehn, Janet Reilly

UNIVERSITY COMMITTEE

6 **tenured** members: 1 from each of the voting districts, plus two at-large (with no more than 2 from a single voting district).

Continuing members are:

Greg Davis, at-large, NS; Mimi Kubsch, PS; Steve Meyer, NS

Nominees for 3 faculty slots

One from SS: Andrew Austin, Kristin Vespia, Christine Smith

One at-large: Charles Rybak AH, Clifton Ganyard AH

One from AH: Christine Style, Kristy Deetz (1 ½ year replacement term starting spring 2015)

COMMITTEE OF SIX FULL PROFESSORS

6 **tenured**, full professor members: 1 from each of the voting districts, plus two at-large (with no more than 2 from a single voting district).

Continuing members are:

Jeff Entwistle, AH; Regan Gurung, SS; Carol Emmons, at-large, AH; Meir Russ, PS

Nominees for 2 faculty slots

One at-large: Dean VonDras, SS, Ray Hutchison, SS

One from NS: Greg Davis, Patricia Terry

COMMITTEE ON COMMITTEES AND NOMINATIONS

5 members nominated by the Personnel Council with professorial rank only: One from each of the 4 voting districts, plus one at-large. No member is eligible for more than one consecutive term.

Continuing members are:

Steve Meyer, NS; Pao Lor, PS

Nominees for 2 faculty slots

One at-large: David Helpap, SS; Michael McIntyre, NS

One from SS: Aaron Weinshenck, Dean VonDras

One from AH: Hernan Fernandez-Meardi, Toni Damkoehler (1 ½ year replacement term starting spring 2015)

COMMITTEE ON RIGHTS AND RESPONSIBILITIES

5 **tenured** members nominated by the University Committee: one from each of the 4 voting districts, plus one at-large. Members may serve up to 3 consecutive terms.

Continuing members are:

Michael Draney, NS; Tim Kaufman, PS

Nominees for 3 faculty slots – tenured faculty only

One from SS: - Christine Smith, Dean VonDras, Denise Bartell

One from AH: - Brian Sutton, Kaoime Malloy

One at-large: - Robert Nagy, Amy Wolf, Randall Meder

Faculty Senate New Business 5a 2/19/2014

UWGB Policy on Assigning Self-Authored Texts

Because faculty members are scholars contributing to their academic fields as well as teachers, as part of its commitment to academic freedom UW-Green Bay affirms the right of faculty to assign works they themselves have authored in courses they teach. At the same time, teachers have an ethical obligation to choose materials for student use without respect to personal or collective gain. So to prevent conflicts of interest, faculty members at UW-Green Bay may not profit financially from the assignment of materials to their own students.

Faculty Senate New Business 5b 2/19/2014

Changes in the Committee on Academic Actions

(deletions are struckthrough and additions are in bold)

1. The Committee on Academic Actions is composed of four appointed faculty members, with no more than two from a domain voting district, ~~one and three~~ **students, and two staff members from Student Services**. The Registrar and Director of Advising are *ex officio* non-voting members. ~~The students sit with faculty on the committee except where a student involved requests exclusion of student membership.~~
2. Faculty appointment to the committee shall be for a term of ~~three~~ **two** years ~~with the terms of members staggered so as to ensure continuity of membership. The staff member representative is appointed by the unanimous agreement of both ex officio board members for a term of one year.~~ **The staff members are appointed by the unanimous agreement of both *ex officio* members for a term of one year. The student representatives are** ~~is~~ **appointed per meeting by the Student Government Association President** and, when possible, continuity is encouraged. **The chair of the committee shall be elected by majority-rule voting of all eligible committee members and shall be appointed for a term of two years. The student sits with faculty on the committee except where a student involved requests exclusion of student membership.**
3. The Committee advises the Provost/Vice Chancellor for Academic Affairs and coordinates with the Registrar on registration policies, on drop-add policies, on the grading system, and on the academic standing of students including the identification, review, and resolution of transfer issues and problems.
4. The Committee represents the faculty in initiating recommendations or taking action on recommendations from outside of the committee concerning policy changes for matters listed in item 3 above. Such recommendations are submitted to the Faculty Senate via the University Committee Chairperson.
5. The Committee is responsible for preparing the academic calendar and represents the Faculty in the scheduling of academic events and activities, such as commencement and convocation.

Faculty Senate New Business 5c 2/19/2014

Academic Affairs Council Report to the Senate – January, 2014

The Academic Affairs Council has recently approved the following:

- Approved the cross-listing of HIST 353 (The United States and the World) as DJS 353 (The United States and the World), and the placing of HIST 353 in the History Major.
- Approved the addition of PSYCH 350 (Psychology and Culture) to the list of Upper Division electives for the Global Studies minor (Global Human Security category “Basic Human Needs and Services”)
- Approved the listing of PSYCH 390 (Environmental Psychology) as a General Education Course in the Category of Sustainability
- Approved the new course HIST 220 (American Environmental History), This course offers an introduction to environmental history, and explores the historical relationship between humans and the natural world, with a focus on North America from before European contact up to contemporary times.
- Approved changes in the periodicity, General Education course listing, and prerequisites for ENVSCI 469/669 (Conservation Biology). The periodicity changes from spring to fall. The listing as a General Education course is in the category of Sustainability. The prerequisites change from Chem 212 with at least a C grade and Env Sci 302 with at least a C grade, to Env Sci 302 or consent of instructor.
- Approved the listing of MUSIC 319 (Choral/Vocal Techniques) as an upper level elective course in the Individualized Studies emphasis of the major.
- Approved the addition of MUSIC 301 (Basic MIDI and Recording Techniques) to the list of upper level elective courses in the Jazz Studies emphasis of the major.
- Approved the inactivation of MUSIC153 (Materials & Values in Music: Intensive). This course has not been offered in several years.
- Approved the inactivation of MUSIC347 (Keyboard Accompanying II). This course has not been offered in several years.
- Approved the inactivation MUSAPP449 (Advanced Accompanying). This course has not been offered in several years.
- Approves the a change in prerequisite hours for the Human Development major with regard to credits assigned to statistics courses that are accepted from transferring students. The change accepts credits for the course taken (Comm Sci 205, Math 260, or Bus Admin 216 for business majors and minors only) rather than the number of credits taken for this requirement, and thus accepts the 3-credit hour transferred course in statistics.

Respectfully submitted,

Dean D. VonDras, Ph.D.

AAC Chair

Academic Affairs Council Report to the Senate – February, 2014

The Academic Affairs Council has recently approved the following:

- Approved modification of existing Information Science Major so that many courses may be eliminated that cannot be taught due to lack of staffing, and the replacement of these with Communication and Computer Sciences courses.
- Approved the removal of the existing Information Science Minor due to the elimination of courses that make the minor no longer feasible.
- Approved the inactivation of Controlling Bibliographic Information (INFOSCI 220).
- Approved the inactivation of Inactivated Visual Information (INFOSCI 230).
- Approved the modification of the existing Disciplinary Major in Computer Science as an Interdisciplinary Major.
- Approving dropping the existing Disciplinary Major in Computer Science.
- Approved the modification of the existing Computer Science Minor.
- Approved changes in the requirements for the Minor in Computer Science.
- Approved the inactivation of COMPSCI 241 Discrete Mathematics.
- Approved the inactivation of COMPSCI 242 Discrete Mathematics.
- Approved the inactivation of COMPSCI 370 Linux System Programming.
- Approved a new introductory course in Data Base Design and Management (COMPSCI 221). This course focuses on how databases and database systems work and how they are used in various data-driven applications. The course covers relational databases, SQL, different ways of designing databases, and management of databases. The course provides hands-on experience with exercises using SQL Server and Microsoft Access and includes group discussions. The course also introduces some advanced topics, including database security, data privacy, data analytics, and big data. Working knowledge of Microsoft Office suite and Windows is required for this course.
- Approved a new introductory course in Mobile Platforms and Apps (COMPSCI 232). This course is an introduction to and survey of the world of mobile computing. Each student will design, develop and produce their own app. Topics covered will include areas such as models of mobile information, GPS services, social networking, casual gaming, networked games, business apps, and information gathering-- all from the perspective of mobile platforms.
- Approved a new introductory course in Discrete Mathematics (COMPSCI 240) to replace COMPSCI 241 and 242. This course involves the study of topics in mathematics that do not depend upon the limit process, including: number systems, set theory, logic, counting techniques, matrix manipulation, recursion, mathematical induction, graph theory, recurrence relations, and finite state machines. Techniques, computations, and data representations to facilitate problem-solving by hand and by computer.
- Approved the inactivation of Myth, Ritual, Symbol and Religion (ANTRHO 214), and modification of existing HUD Major by deleting this course from its upper level electives.

- Approved the inactivation of many courses in Anthropology due to lack of faculty to teach these courses, including Introduction to Prehistoric Archeology (ANTRHO 215).
- Approved the inactivation of Travel Course in Anthropology (ANTRHO 299).
- Approved the inactivation of Internship in Anthropology (ANTRHO 497).
- Approved the inactivation of Independent Study in Anthropology (ANTRHO 498).
- Approved the inactivation of Travel Course in Anthropology (ANTRHO 499).
- Approved the inactivation of Internship in Museum Anthropology (ANTRHO 370).
- Approved the inactivation of Human Evolution (ANTRHO 342).
- Approved the modification of the existing Communications Major and Minor to align these to the new course numbers.
- Approved the inactivation of Medical Anthropology (ANTRHO 340), and modification of existing HUD Major by deleting this course from its upper level electives.
- Approved modification of existing support course offerings in Social Work. These changes add courses in First Nations Studies (225, 226, 360, 385, and 392), one in Urban and Regional Studies (342), and one in Democracy and Justice Studies (DJS 371) as supporting courses. Additionally, it inactivates an international travel course to Guatemala, (SOCWORK 490), that is replaced with a travel course to Mexico (SOCWORK 499).
- Approved the inactivation of courses in Social Work no long offered, including Introduction to Counseling Skills and Techniques (SOCWORK 257).
- Approved the inactivation of Exploration of Fields of Practice (SOCWORK 320).
- Approved the inactivation of Social Service Systems and Cultural Differences (SOCWORK 360).
- Approved the inactivation of International Social Work in Guatemala (SOCWORK 490).
- Approved modification of the DJS Major catalogue listing by using different wording on the additional requirements section.
- Approved the modification of the Spanish Major and Minor by including new courses in composition, conversation and culture.
- Approved removal of Intermediate Spanish II (SPAN 202) as a course that will count as a supporting course for the major and minor in Spanish and the Spanish teaching certification major and minor.
- Approved the inactivation of Advanced Composition and Conversation (SPAN 325).
- Approved the inactivation of Medical Anthropology (ANTRHO 340), and the modification of existing HUD and DJS Majors by deleting the course from its upper level electives, and modification of the Global Studies Minor by deleting this course from its upper level electives.
- Approved the modification of the catalogue listing of the Democracy and Justice Studies minor curriculum to bring it in line with the fundamentals of its major.
- Approved replacing Bus Adm 382 in the core requirements for Accounting Minor with Bus Adm 389. Bus Adm 382 to be phased out of curriculum.

- Approved replacing Bus Adm 382 in the core requirements for Business Administration Minor with Bus Adm 389. Bus Adm 382 to be phased out of curriculum.
- Approved replacing Bus Adm 382 in the core requirements for International Business Minor with Bus Adm 389. Bus Adm 382 to be phased out of curriculum.
- Approved changes that replaced Bus Adm 382 in the core requirements with Bus Adm 389, removed Econ 485 from Management electives in the Marketing and Finance Emphases, removed Bus Adm 452 from Management electives in the Marketing, Management, and Finance Emphases, and eliminated the mandatory minor requirements for Business Administration Majors. Students are free to take any courses in any subject as long as they satisfy the total number of credits requirement beyond the required courses for the major..
- Approved changes that replaced Bus Adm 382 in the core requirements with Bus Adm 389, removed Econ 485 from electives in the management area, removed upper level finance requirement of BusAdm 347, and changed requirements to allow students to select one of the following courses: BusAdm 347, 344, 345, 442, 445, 446, 447, 450.
- Approved the PEUNAF Nonprofit Management Certificate; this is a new certificate program in PEUNAF.
- Approved Foundations of Social Research (COMMSCI 301) as a General Education course in DSJ and Social Work curriculums.
- Approved a new course entitled, Introduction to Cultural Studies in Spanish (SPAN 328); this course is designed to introduce students to the interdisciplinary study of a variety of topics related to the cultures of the Spanish speaking world. It incorporates political, social, and cultural perspectives and provides students with academic writing, research, and critical thinking skills in the field of cultural studies.
- Approved changing the title of MUSIC 272 to, Women in the Performing Arts; as well as cross-listing this course as Women and Gender Studies and deleting its cross-listing as Theatre, changing its repeatability to not repeatable, as well as modifying its catalog description.
- Approved changes of prerequisites for Conservation of Natural Resources (ENVSCI 330) to include just ENVSCI 102, and changed catalogue description to reflect the mission of sustainability, and changed its GE designation to sustainability.
- Approved a new course entitled, Topics in Creative Writing (ENGLISH 312). This is a small seminar course in creative writing.
- Approved a new course entitled, Novel Writing Workshop (ENGLISH 305). This is a small seminar course in novel writing.

Respectfully submitted,
 Dean D. VonDras
 AAC Chair