

SUFAC

Meeting Minutes for November 15th, 2007

I. Call to Order

SUFAC Secretary Brad Zuleger called the meeting to order at 5:01 P.M.

II. Roll Call

- a. **Members Present:** Brad Zuleger, Pha Thao, Sheila Schroeder, Lynsy Beckett, Andy Locke, Matthew Kehl, Chris McDermott, OFO, Ron Ronnenberg, Yue Yang, Anton Williams, Peter Xiong, Cheng Thao, Ainura Khissimova, Long Kha, Tania Galligan, Ryan Birdsall

III. Recognition of Guests

Athletics- Dan McIver, Ken Bothof, SGA- Nick Cibula

IV. Approval of Agenda

Chris made a motion to amend the agenda and move action items e, f, g to a, b and c and to move the first action items after the new first ones. Cheng seconded. Matt made a motion to approve the amended agenda. Cheng seconded. Pha called the question. Pha called acclamation. Agenda is approved.

V. Approval of Minutes

Pha made a motion to approve the minutes. Ryan seconded. No discussion. Pha called the question. Pha called acclamation. Minutes are approved.

VI. Reports

- a. **OFO:** The contingency balance is at \$20,809.04 and the small org start up is \$500.
- b. **Senate:** No report.
- c. **GTP:** Switchfoot and Relient K was a huge success, the final ticket count was 3,677 with 200 comp tickets. Thank you SUFAC for your support.
- d. **Vice Secretary:** I encourage everyone to ask at least one question today. As a reminder, if any members do have a bias towards an org presenting and it will affect your vote, just abstain.
- e. **Secretary:** Nothing to report, let's just get things moving.

VII. Auxiliary Budget Presentations

- a. **Athletics-** Athletics said it is certainly thankful for the support of student athletes. Athletics said student athletes have an average of 3.14 GPA and it is the 15th straight semester with a GPA average above 3.0. Athletics said the student athletes have thousands of hours of community service. Athletics said it will try to keep requests at a minimum and it recognizes the difficult decisions as student leaders to budget appropriately. Athletics said this year it would ask for support of a 5% increase in Athletics. Athletics said travel costs continue to increase and if it is not hotel and food prices, it is gas prices gone wild. Athletics said because of support received in past years, programs continue to benefit. Athletics said programs that benefited the most are non-basketball programs. Athletics said volleyball and softball participated in NCAA tournaments for the 1st time in history. Athletics said the men competed in the Horizon League championship and are now currently in the semi-finals. Athletics said Women's swimming won three consecutive years. Athletics said the women basketball team won first round in the NCAA tournament for the second time in school history and they were leading Connecticut at half time on ESPN. Athletics said it always felt it wants the same thing as students, to have a division I program UWGB can be proud of. Athletics said Kansas state, Arizona and Marquette are all coming to compete at the new Kress Events Center. Athletics said that UWGB all wants more global, regional and state recognition in the new growth agenda. Athletics said it hopes the students enjoy free bus transportation and admission to events. Athletics said it recognizes commitment made to programs and thinks its important to share information with the student body. Athletics said it developed a liaison to Athletics to

help communications. Athletics said for seg. fee requests, it is requesting for 2010-11. Athletics said it is requesting an allocation of \$1,126,871. Athletics said it represents a 5% increase over the 2009-10 allocation. Athletics said it would walk through the 08-09 budget request and how it would project out for three years. Athletics said for 2008-09, it requested \$1,022,105 for sales and charges made up of corporate sponsorship, ticket sales, concessions, royalties and hall of fame banquet ticket sales. Athletics said for 08-09 based on 07-08 sales for season tickets and projected individual game sales, it is anticipating a 2% increase for next year. Athletics said just a note, the estimated actual for 07-08 is not projecting to meet budget for ticket sales due to pretty significant decrease for men's basketball season tickets. Athletics said corporate sponsorships are projected with a \$37,500 increase so 25% for 08-09. Athletics said for 09-10, the increase ranges from 4-7%. Athletics said miscellaneous revenues from concession sales at athletics events, licensing and royalties will increase approximately 2% annually. Athletics said under operating receipts, it is made up of the Phoenix fund contribution, a philanthropic group that fundraises. Athletics said it is projecting right now \$430,000 for 07-08 and for 08-09, a \$10,000 dollar increase as well as each year after that. Athletics said there are NCAA distributions for a number of sports offered as well as grants and aids. Athletics said the 08-09 budget includes a 15% increase from what was received this year and increases 3% annually. Athletics said the big increase for next year is mainly due to grants and aids awarding which is based on the formula the NCAA has. Athletics said by increasing the number of grants and aids, the formula gives a significant increase. Athletics said the Horizon League distribution is budgeting a standard of \$55,000 annually. Athletics said it also has a guarantee which is when the team goes to places, the team appears. Athletics said for guarantees, it is budgeting the standard \$40,000 annually. Athletics said for miscellaneous items, it is budgeting a standard of \$25,000. Athletics said for 08-09, the total operating receipts are \$2,756,815. Athletics said for academic staff salary for coaches and administrators will be increasing by 3.6% due to the pay plan for 08-09. Athletics said for future years it will be budgeting a straight 3%. Athletics said LTE is increasing slightly due to LTE assisting the athletic director for development. Athletics said the LTE also runs the Phoenix fund and is increasing number of work hours to get donations. Athletics said for 08-09, \$10,000 is being budgeted for the student intern budget and \$9,000 in increases in payroll for student workers. Athletics said it is hiring significantly more students. Athletics said fringe benefits are calculated on percentage of salary. Athletics said for academic staff it is at 40.37% of salary dollars and for LTE it is at 28.03%. Athletics said for future years it is calculating an increase in 5% due to significant increases in the costs of health insurance. Athletics said for Operating S & E there will be an increase of 2.2% for 08-09 and 2.5% for future years. Athletics said it is considering that pretty conservative given increases in travel costs. Athletics said for instance, rates for uses of coach buses is a contract and that contract was just renewed with rates going up 18% just on those alone. Athletics said it is \$20,000 more for expenses this year and will only continue to rise. Athletics said gas prices increase significantly, just 40% in last year with airline costs increasing 6.3% in the past two years. Athletics said as travel costs continually increase, so do budgets. Athletics said aid to individuals in scholarships is awarded to athletes, with an increase of \$30,000 due to a 5.3% increase of on campus housing and 2% increase for food and books. Athletics said after that, it will budget for a 3% increase annually. Athletics said this puts total operating expenditures at \$2,2753,154 with an operating margin of about \$3,700. Pha asked if any new academic staff will be hired. Athletics said no, but they are replacing the Women's Soccer coach. Chris asked how \$10,000 is spent for student wages and how has the need changed since the last sports center. Athletics said it has been hiring interns for credit but with the demands of increasing ticket sales and sponsorships with only 1 full time staff it is challenging. Athletics said it is getting that person more involved to leave the office and recruit for ticket sales, so an increase is needed with the student interns in the office to offset the paperwork. Matt asked why is food included in scholarships. Athletics said it is part of the full grant offered of tuition, food, housing and books. Tania asked what percentage of housing and food was. Athletics said housing rates are going up 5.3% for next year and approximately 2% for food and books. Athletics said not all athletes get a full grant, a very small percentage actually. Cheng asked how much and how many are given out. Athletics said about 230 athletes get

some sort of aid, with about 40 getting full scholarships. Athletics said a lot of that is dictated by the NCAA. Pha asked if Athletics looked into other bus company contracts. Athletics said it was through the university and didn't have that option. Pha asked how long is the contract that was just renewed. Athletics said it is a three year contract. Chris asked if all the marketing internships are paid or unpaid. Athletics said there are still unpaid ones. Peter asked if Athletics could explain responsibilities of the student workers and interns. Athletics said a lot of what they will do is work on marketing to students, developing flyers, posters, door hangers and so forth. Athletics said the interns also write game scripts, which is a script for every event that says what happens and at what time. Athletics said there are PA's that have to be read and contests done. Athletics said it had them in the past call season ticket holders who haven't renewed and to try and offer them a cheaper package. Athletics said they also help with set up and take down, ushering, ticket takers, clean up duties, selling sports information, writing press releases and a myriad of other things. Athletics said it has a couple of office assistants and five programs who have managers. Lynsy asked how many did it take to run the PSC and how many more students need to be hired for KEC. Athletics said before 10 people were on game staff last year, with an average of about 6 working per event. Athletics said it is probably going to double that staff, it is still getting a handle on operating events in the new facility so it will be bringing in 12 students for every event approximately. Tania asked if men's season tickets sales increase, if that is a huge impact on overall ticket sales. Athletics said percentage wise it isn't, but men's basketball ticket sales is a good chunk. Athletics said it will be \$725,000 for the next year. Athletics said it sells tickets for a myriad of different sporting events. Pha asked why does Athletics feel the need to double student staff other than the fact that the facility is getting bigger. Athletics said set up and take down is significantly more extensive than the old PSC. Athletics said in the old PSC, students put out one set of bleachers and such and could be done in an hour. Athletics said for the new KEC, it will have to be pulling out tables, four sections of bleachers, ushers for 32 sections to sit in, with students doing ticket taking at more entrance doors as well as a lower level where guard rails have to be set up and pulled out, for a total of 54 of them and then taken down. Athletics said all seats on the lower level are retractable so they have to be picked up and laid down 2 at a time. Pha asked if the reserve could be explained. Athletics said it has contractual commitments for game contracts for financial aid for scholarships and the reserve is quite low, much lower than what it should be based on the fact that it is generating about 30% of it's own budget. Athletics said if things don't go well in a year, it could run a significant deficit. Athletics said the goal is to try and increase the reserve, and it could have it up to \$400,000 but it only has \$76,000 as of right now. Matt asked for the full grant if anything is negotiable, or does food have to be included. Athletics said yes. Matt asked why did it change from UWGB Athletics to GB Athletics. Athletics said it formalized the look on the uniforms, so it had a consistent look with being recognized in the same manner universally. Ainura asked for the full grant scholarships, what are student requirements and if the scholarship is yearly or for as long as students play. Athletics said it competes with every other division I program and it needs to be able to offer the same thing as other division I programs so they don't choose to go elsewhere. Athletics said NCAA scholarships can only be offered on a yearly basis, but if student athletes do what is expected to be successful and work hard academically and athletically that the scholarships can be renewed. Athletics said although it only offers it on paper for the year, typically the expectation is that it will continue. Peter asked what events do student workers clean up. Athletics said basically any athletic event on campus. Peter asked what is the past attendance for those events and if they have been sold out. Athletics said the last few years women's basketball sold out, with volleyball and soccer averaging about 300. Peter asked if its necessary to have more workers with more attendance. Athletics said not so much attendance but set up of facility. Cheng asked if the events were free. Athletics said all events are free to students. Matt asked for the marketing increase if its possible to work with advertising and marketing promotions on campus and use that, why does it have to be student workers. Athletics said they didn't explore that and is interested in researching that option. Voting will take place at a later date.

VIII. Discussion Items

a. Accounting Student Association Travel Fund Request- ASA said it wanted to go to Milwaukee for a Bucks game and spend a day there with other ASA groups to gather up and meet accountants. ASA said it thinks it's a good idea to get to know CPAs. Peter asked how many members ASA had. ASA said it has about 45 members and is trying to go to employers around Green Bay and Appleton to network and meet recruiters. Asa said it is trying to be more visible on campus and trying to do more events on campus with other students. Matt asked under transportation if ASA could explain personal. ASA said the rate for a personal car was 32 cents a mile for three vehicles and it got that figure from OFO. ASA said 10 people are going so it was thinking instead of three cars it would take two, so 5 per car with two cars to fit 10 people who signed up instead of 3 cars. Brad said under number of vehicles it should be 2 under item c. OFO recalculated it with a total of \$140.44. OFO said with item three the option of taking personal car comes to \$143.36. OFO said total expenses would be \$426.96. Matt asked why is ASA taking 6 vehicles for 10 people. ASA said it will either use the motorpool or the personal cars. OFO said the lowest rate would be 2 vans in the motorpool. OFO said the request carries over to a second page so that is why it originally had \$155 for the vans. OFO said it is in fact \$140 not \$155. Chris asked if it is open to the entire student body. ASA said it was geared to business students but it is open to all students. Pha asked if students have to be members of WICPA to go. ASA said no. Ryan asked if item G should be changed to \$213.40. OFO said yes, because the total is lower and also the 1/3rd contribution is lower. Cheng asked if ASA is going regardless of funding. ASA said if it can find enough people. Pha asked what the plans were for the agency. ASA said it hopes to use it for a banquet. Long asked if information will be shared with the university about the trip. ASA sad yes. Pha asked if more than 10 people go how will the cost be divided. ASA said it will limit it to the 1st ten so costs don't go up. Peter asked if ASA went on a similar trip before. ASA said no. Chris asked if ASA fundraises. ASA said not really. Pha asked if ASA got more than 10 people if it will turn others away. ASA said it would spread the cost of the trip among all going then. Long asked if any faculty were going. ASA said no. Andy made a motion to make ASA travel request action item H. Lynsy seconded. Matt asked to make a friendly to instead have it be action item D. Andy accepted the friendly. Lynsy seconded. Pha called the question. Peter called acclamation.

b. Accounting Student Association Contingency Fund Request- ASA said it was also requesting money for shirts for members. ASA said it would like to have shirts when doing campus events and represent UWB and ASA off campus as well. GTP asked why there was no personal contribution. ASA said members pay \$20 and that's where the \$900 agency came from. ASA said it wanted that money for a banquet and not shirts. Andy said \$25 was a pretty high estimate for a polo shirt. ASA said it wasn't sure where that price came from. Pha asked if only ASA officers get polos. ASA said there would be polos for officers and t-shirts for members. Pha asked there was a \$100 fee there, was that start up or did ASA ever get start up. ASA said it never got start up money. Pha said orgs get \$100 and its not limited to duplicating. ASA said it would use it for tape and things like that. Tania said its for office supplies. Pha asked if the t-shirts are just for ASA. ASA said yes. Chris made a motion to make it action item E. Ryan seconded. Lynsy asked why because ASA doesn't need it right away. Matt agreed. Pha called the question. Motion passed 5-5-3. SUFAC Chair Brad Zuleger was called on to break the tie. Brad said the vote will happen tonight and made it action item E.

IX. Action Items

a. Senate Contingency Fund Request- Brad said even though it is \$18 and even though Pha and him didn't want to waste the board's time, wanted the board to be able to have input on the decision of this request. Ryan made a motion to approve the \$18 in full. Andy seconded. Tania said the book will be a great resource for any senators, especially chairs of committees. Lynsy said SUFAC has it's own copy but Senate cannot constantly be relying on other branches for the information it needs. Matt said it budgeted for a CD-ROM which hasn't een purchased. Tania said it was the student court who ordered that not senate. Peter made a motion to enter Committee of the Whole for 2 minutes. Andy seconded. Pha called the question. Lynsy called acclamation. Committee of the Whole

for 2 minutes. Pha asked why can't Senate use internet resources. Lynsy said for internet resources there were subscription fees. Pha said he didn't try to get it through the library. Andy said the book is a hand held reference where as the internet has a lot of red tape. Tania said personal copies are being used now. Matt said the org as a whole is sitting on money for a CD-ROM. Chris said this book is really needed, it's not like a coloring book or something. Peter made a motion to extend Committee of the Whole for 2 minutes. Andy seconded. Pha called the question. Lynsy called acclamation. Peter asked if SGA had an agency. Andy said the Senate has an agency of .67 cents. Peter asked if the CD-ROM money can be used. Lynsy said that is judiciary funds. Sheila said it's ridiculous that everyone has to rely on personal copies. Tania said this book is a resource that will always be there, unlike a computer crashing where you would lose data. Pha said that the edition really hasn't changed much. Committee of the Whole ended. Motion passed 8-0-5.

- b. *German Club Contingency Fund Request-*** Brad said the total is \$657.19 with the 1/3rd contribution taken out. Andy made a motion to approve in full. Ryan seconded. Pha said SUFAC should take out \$20 because of the 1 community member going. Pha made a friendly for the total to be changed to \$637.19. Andy accepted the friendly. Pha called the question. Motion passed 11-0-2.
- c. *CCTV Camera Request-*** Brad explained they came in last week and presented to SUFAC for a camera currently in SUFAC's possession. Andy made a motion to approve. Matt seconded. Cheng asked how much it would cost. Matt said no funds are being requested. Matt said if the motion passes the camera request in their budget should be stricken. Motion passed 11-0-2.
- d. *Accounting Student Travel Request-*** Matt made a motion to approve in full. Andy seconded. Cheng called the question. Motion passed 10-0-3.
- e. *Accounting Student Contingency Fund Request-*** Ryan made a motion to approve in full. Yue seconded. Chris said it is odd that SUFAC would be paying the entire cost but member fees don't go into it. Chris said it was also odd that ASA didn't have any programming and it has been an org for 3 years. Lynsy said she had no idea where they got the \$25.99 for the polo shirt. Andy said that's a lot of money for a shirt. Pha said he didn't understand the need for t-shirts if they don't even do events. Pha said he is OK with the duplicating cost but not the shirts. Andy made a friendly to make the motion half of what they requested so \$331.38. Ryan accepted. Lynsy asked if this week we could approve the \$100 and have ASA resubmit a number for t-shirts. Lynsy made a friendly to make the request only \$100. Andy and Ryan both accepted the friendly. Matt made a motion to enter Committee of the Whole for 5 minutes. Peter seconded. Ryan called the question. Pha called acclamation. Ryan agreed that the polo price was way too high. Matt asked if SUFAC had a problem with giving them half the cost and then having them use their agency for the other half. Tania said that they can't use agency as it is for the banquet/luncheon. Matt said he just wanted to make sure there was a purpose for it. Andy said membership is open to all students. Lynsy asked if SUFAC can allocate the money with a stipulation to get it back. Point of Information SUFAC can make recommendations and OFO can follow up on them to make sure they are being followed. Ryan said since member fee is paid why not have members pay a quarter instead of half. OFO said \$323.10 is $\frac{3}{4}$ of \$430. Matt made a motion to extend Committee of the Whole for 5 minutes. Peter seconded. Peter called the question. Pha called acclamation. Matt asked why is everyone making the recommendation to fund them at all and are they aware that SUFAC has never done that in the past. Peter said SUFAC should fund them \$100 for start up and $\frac{3}{4}$ of the cost for t-shirts for a total of \$423.10. Peter asked if anyone had a problem with that. Lynsy said she wants it fully funded. Pha said this is just for ASA not for the whole student body. Tania said its opposite for her because she believes that they are a part of the student body so they deserve seg fee dollars also. Committee of the Whole ended. Brad said it would be \$315.48 to fund half of the t-shirts with another \$100 for duplicating. Ryan made a friendly to rise the requested amount to \$530.80. Andy accepted the friendly. OFO said if this is passed any org can come and ask for money to

get t shirts. OFO said Good Monsters has to fundraise to sell those t shirts and then sell them with the funds coming back to SUFAC. Matt said there are currently 85 registered orgs, so think about the ramifications. Andy said not all orgs charge membership fees as ASA does. Chris said SUFAC shouldn't have the responsibility of giving orgs membership benefits. Matt said they could use the membership fee to buy the t shirts. OFO said that ASA can come back and ask for money for the luncheon as that is something SUFAC would generally cover. Matt made a friendly to split it into two votes, one for \$100 for duplicating and the other for the t-shirt cost of \$430.80. Ryan accepted the friendly. Motion for the \$100 duplicating costs passed 9-1-3. Motion for the \$430.80 for t-shirt costs failed 2-5-6.

- f. *Health Services Auxiliary Budget-*** Lynsy made a motion to approve in full. Andy seconded. Ryan called the question. Motion passed 11-0-2.
- g. *Alcohol Awareness Auxiliary Budget-*** Andy made a motion to approve in full. Ryan seconded. Ryan called the question. Motion passed 8-0-5.
- h. *Kress Auxiliary Budget-*** Pha made a motion to table the remaining action items of the Kress, Student Life and the Student Union. Chris seconded. Peter called the question. Motion passed 11-0-2.

X. Announcements

Brad said the next meeting will be on the 29th in the Alumni AB rooms.

XI. Adjournment

Lynsy made a motion to adjourn. Andy seconded. Pha called the question. Peter called acclamation. Meeting adjourned at 7:01 P.M.

Respectfully Submitted by,

Joy Hanneman
SUFAC Administrative Assistant