

SUFAC

Meeting Minutes for October 4, 2012

I. Call to Order

SUFAC Chair Matt Balson called the meeting to order at 5:20 pm.

II. Roll Call

a. **Members Present:** Matt Balson, Kimberly Dawson, John Landrum, SGA Exec., Bea Yang-OFO, Kyle Zellner, Trevor Fuller, Shawn Brown, Josh Shope, Megan Leonard, Jeff Huebner, and Katie Simson.

III. Recognition of Guests: Interested in SUFAC: Reed Heintzkill.

IV. Approval of Agenda and Minutes:

Matt entertained a motion to approve the agenda. Jeff motioned. Kyle seconded. Jeff called the question. Kim acclimated. Matt entertained a motion to table the minutes from 9/27/12. Kim motioned. Jeff seconded. Kyle called the question. Jeff acclimated.

VI. Reports

- a. **OFO:** Contingency is \$34,020.73 and small organization start up is \$1,300.
- b. **Senate:** We will be going to Eau-Claire for a convention.
- c. **SGA Exec:** None.
- d. **Vice-Chair:** Thanks for coming again. We will try to be in this room as much as possible but remember to check your emails. And we meet every Thursday at 5:15pm.
- e. **Chair:** None.

VII. Discussion Item

a. At-Large Member Application:

Reed Heintzkill: Reed is a sophomore adult student that transferred from NWTC. He is majoring in Environmental Science (Env. Eng.) and will have a minor in Economics. Reed can bring real world experience to SUFAC because he has spent many years as a business professional and has extensive experience in business administration, organization, clerical, and bookkeeping functions. He is currently not involved in other student orgs but feels he can contribute to SUFAC and the student body and he wants to gain more experience before joining Student Government.

Questions: None.

Matt entertained a motion to approve the At-Large member. Kyle motioned. Jeff seconded. Kyle called the question. Roll call vote. Passed 8-0-0.

Matt entertained a motion to table Plash TV committed request. Jeff motioned. Katie seconded. Jeff called the question. Kyle acclimated.

b. View Point Neutrality Training:

John discussed viewpoint neutrality with the board by showing a power point presentation. John explained that SUFAC is unable to discriminate against groups; SUFAC must be neutral when deciding how the money is given out.

c. Guideline Review

Matt asked if anyone had any questions about the guidelines. No questions were asked. Board read through and discussed all items in the guidelines.
Club Sports: None.

Committed: Kim noted that SUFAC funds are allowed to go towards fundraisers, but the org must pay back those funds used to buy items for the fundraiser and then can keep the extra income. Katie asked if the Plash TV request is a committed request. Matt said that it is. It is a capital item under committed requests.

Contractual: Trevor asked if the MSA request was meant to be a gift for the speakers. Bryan said no, these gifts are things like items from the bookstore or plaques. Kim noted that classes cannot be required to go to events funded by SUFAC. John also said that verbal agreements in Wisconsin are binding and orgs are not allowed to get in contracts until they are approved for funding.

Food: Kim said that food requests under \$500 do not have to charge non-students for food. If the request is over \$500 the total amount needs to be broken down per person and non-students need to be charged that amount.

Honorariums: John said very few student orgs besides SUFAC and SGA receive honorariums.

Travel: Matt said we make orgs pay 1/3 of the travel expense to limit the financial burden these requests have on SUFAC. Trevor asked why Ohio is part of the guidelines. Matt said the states were listed to define the Midwest because SUFAC heavily scrutinizes requests outside the Midwest. Trevor asked that if SCA had requested a trip last year could they come back this year to request the same trip? Kim said that if we denied them last year we should have had a reason for it, so they are no longer allowed to request that same trip again this year.

Kim said that if requests do not meet these guidelines, then the request has to be approved by 2/3 vote.

VII. Action Items

a. MSA Contractual/Food Requests:

Matt entertained a motion to package the seven contractual requests. Jeff motioned. Megan seconded. Jeff called the question. Voice vote. Motion approved.

Matt entertained a motion to approve contractual requests for \$175.00. Megan motioned. Jeff seconded. Jeff called the question. Roll call vote. Passed 9-0-0.

Matt entertained a motion to package the MSA food requests. Jeff motioned. Shawn seconded. Kim called the question. Voice vote. Motion approved.

Matt entertained a motion to approve MSA food requests for \$350.00. Jeff motioned. Shawn seconded. Katie called the question. Roll call vote. Passed 9-0-0.

Questions: None.

b. Fourth Estate Committed Request:

Matt entertained a motion to approve Fourth Estate committed request for \$1,050. Jeff motioned. Trevor seconded. Kim friendlies the motion for the new total to be \$393.75. Jeff accepts. Megan friendlies to have the money taken out of the Fourth Estate reserve. Jeff accepts. Jeff called the question. Roll call vote. Passed 9-0-0.

Questions: Jeff said he wanted to eliminate the editor-in-chief books. Megan asked why the advisor needs a book. Trevor said that one in the office and for archives is sufficient and the advisor does not need one. The archives book is located in the library. Kim said the library prefers to have a hard copy and not just a digital copy. John said anyone is allowed to see the books in the library. Jeff said he feels the archives should have a book. SUFAC board decided to eliminate the books to editors-in-chief and advisors, so three total copies were left: 2 to the office, one to the archives. Matt asked why we needed to fund the three copies that were left. Katie said it's useful to look back at past copies. Trevor said that archives are good for students and are made available to everyone. Jeff said it is a way to preserve the journalism. Reed said it would be a nice gesture to give a copy to the advisor. Jeff said it would be considered a gift. Rebecca said we want copies to stay within the org and the school and not go into any individuals hands. There was further discussion on which account the money for these books would be taken from.

VIII. Announcements: Kim said it's her birthday tomorrow and to visit her during office hours.

IX. Adjournment: Matt entertained a motion to adjourn. Jeff motioned. Megan seconded. Kim called the question. Jeff acclimated. Meeting adjourned at 7:29pm.

Respectfully submitted by:
Lindsay Krapfl
SUFAC Administrative Assistant