

SUFAC

Meeting Minutes for 12 Nov. 2009

I. Call to Order

SUFAC Chair Lynsy Beckett called the meeting to order at 5:16 pm.

II. Roll Call

- a. **Members Present:** Lynsy Beckett, Matt Kehl, OFO, Jessica Olive, Joe Xiong, Ryan Conohan, Lindy Vang, Sophie Nelson, Dominic Petroni, Tiffany Wilhelm, Jeff Watts, John Landrum, Riley Peterson, Aaron Szalewski

III. Recognition of Guests — Paul Pinkston-Kress; Dan McGiver- Kress; Tim Helein-Kress; Jeff Krueger- Kress; Dan Jorneaux- Curling Club

IV. Reports

- a. **OFO:** Contingency is \$35, 927.52. Small org start up is \$1000.00.
- b. **Senate:** no report
- c. **Vice Chair:** no report
- d. **Chair:** mailboxes are up now. Jessica Olive is the new vice chair elect. She will begin on Dec. 19.

V. Approval of Agenda- Lynsy entertained a motion to entertain the agenda. Matt motioned. Ryan seconded. Jessica called the question. Jessica acclimated.

VI. Approval of Minutes- Lynsy entertained a motion to approve the minutes. Jessica motioned. Ryan seconded. Jessica called the question. Matt acclimated.

VII. Discussion Items

- a. **Curling Club Request:** we originally thought starting up we would have maybe 4-8 members total. We actually have around 16 regular members who attend practices. The Green Bay Curling club membership allows students to play in the league. Tuesday and Wednesday is the men's league , Thursday is women's league and Friday is a couples night. Memberships last from fall until spring semester. The equipment is optional because we are currently using the Green Bay curling club junior league and if it breaks we are completely liable to replace it. We have the 16 performance brooms. We are requesting a fewer amount of sliders. The sliding aide is to help you slide out and everyone does that differently. The rates are all discounted rates and we would order from Steve's Curling Supplies in Madison. That is because there are only two places that sell them in the Midwest. They ranked memberships 1- curling cue stick -2; brooms 3- full sliders 4- half sliders 5- sliding aides at 6. Matt asked if the curling cue sticks were \$45 each. Yes. Matt asked if everyone needed a slider or if a few could be purchased. Some people use them during other areas of play. Joe asked where they would keep the equipment. At the GB facility with the membership it is included and it would be locked in a locker space. Matt asked if that would cause a problem. No, as long as we pay the dues it is available. Matt asked if there were any negatives to using the junior leagues. We are requesting fiberglass brooms which are better quality and a good price. Matt asked what had to be done to join club. Express interest in curling and attend practices Tuesday and Saturday. Saturday there would be an instructor to teach. Matt asked if there were any restrictions. Matt asked if it was open to the community or just students. It is open to just students but community members could come curl if they are in the club some guests could be community members also. To clarify it is just open to students.
- b. **Kress Budget Presentation-** 2009 the Kress is being used in record numbers. It is up average 300 over the first 10 weeks last year. Intramurals are up 27% last year. We are

about 200% over the past 2 years. In 2009 we will have done over 500 student events. It may be in the special events room, old gyms, or floors. We have so much room during events that people can still take advantage of recreation activities. As you look at 2009-2010 budget, student fees are 1,317,758. The revenues section comes through 8 different revenue sources. The two you won't see on the next page are facility rentals and memberships. The 8 revenues are seg fees, guest services, membership amounts, learn to swim programs, vending, facility rentals, concessions, and investment earnings. Segregated fees count for the vast majority. On the 3rd page, everything that is accounted on the chart is on the chart. The 102 account is more of a state account. They are sales credits to offset salaries. Some of our positions are fully funded or partially funded in this money. It is not money requested from the students. It saves us money and we are not paying fringe benefits. Matt asked why more things aren't put into the 120 if they aren't paying fringe benefits. The campus as a whole is given a limited number of FTE that can be on campus. If we put more money on sales credits the benefits aren't available. Jessica asked what University assessments are. Blackboard systems, card access systems, and a meeting matrix that allows rooms to be configured. In the 2010-2011 budgets aqua fitness charges the community members and some of the fitness activities. Facility rentals and memberships make up the 102 revenues that are projected under requests save us a large amount of money. The final page is the requests for segregated fees just over 1.4 million dollars. This would take care of debt services. Expenses include fringe benefits, administrative, debt service; learn to swim and other things. 51% goes towards the building. Everything remains the same under percentages but academic staff shrinks saving 72,000 on the previous page. Fund 128 the six building areas that are funded on our student staff. Building coverage covers life guards, group exercise instructors, personal trainers, officials, score keepers, climbing towers, front desk workers, etc. The biggest jump noted is the equipment expense that goes up around \$100,000. That is because we have a decent handle on a 10 year plan. We can address some of the equipment replacements. An example of this is the Magnum equipment. To get the most out of elliptical machines they recommend trading them in every 3 years. Other things that are included in this is a new dryer, lighting over the climbing tower, and 2 way radios. On the request sheet there is a 49,000 difference due to debt services. This year there is an increase based on the furlough. In student dollars we are getting a better handle on the staffing measures. Operating S&E is about 236,290 which is higher than in the past so we can improve equipment. On the debt service sheet we have had considerable savings. In the past we had a negative operating margin and we put ourselves into the positive quickly. That is why we have such a large reserve. We are not asking for student money, we are instead using our reserve to get it into the 10-15% range in the next ten years. We are not looking for any additional money until the budget year 2013-2014 until the reserve is at that threshold. Paul Pinkston from Kress maintenance. There are 4 custodians, a grounds keeper, and a facilities maintenance expert. We clean 3rd shift Monday –Friday; a 3rd works Tuesday-Saturday. Maintenance workers work normal day hours. We currently don't have any student employees. But we have a line item that we may hire student employees to help at all hours. Other workers include a locksmith, heating and ventilating, and a groundskeeper. S&E budget is at \$40,000. It was slightly less in the previous years but we are requesting a bit more around to the groups. Over the past 2 years we ended up giving back \$50,000 each year. We had a lot of turnover in staff so there was money returned back to the students. In 2007-2008 that was our start up fee. The budget was \$30,000 and we ended up spending almost double that. We are getting a better handle on things to maintain the building. This year we are asking for \$40,000 and we will be close to spending that amount. We are not asking for any increases in the next couple of years. The operating expense is a 1.9% increase that carries out through 2014-2015. In the 2010-2011 budget request just recently has to do with how projects are funded. Whether they are 120 or 128 funds. The special purpose line on the narrative states that it used to be funded entirely from 120 funds. 11% is what is going to be required on any utility project. 11% will be paid for by the Kress Center. Anything heating and cooling, water, electricity, etc are covered under this. The Union

is the other portion of student fee and the gross square footage is 8%. They will pay 8% of any repair project. There used to be annual money that the union used to pay into every year. In October, the UW system resolved that pool and must be paid as the project comes up. The revenue requirement will be 305,400. This can be funded through cash or bonds. This program shows it being paid through bonds rather than right up front. This will be a 20 year bond. Most of the buildings are heated and cooled through the plant across the highway. 100% of the union is PR funded. The state requires each institution to fund through the facility across the highway. There is a 2.4 million project to rebuild the utility tunnel across the highway. We are fully staffed and a student line is in the works. Matt asked if student involvement is incorporated in any of these project decisions. No, this usually comes through the state and they decide projects that must be done. Every 2 years we put together a 2 year and 6 year capital plan. That includes the whole campus over 150,000. A capital planning document also goes along with that every 2 years. We ask if students are involved, we have a guideline F-50 that states we must have representation on things using segregated fees. Aaron asked if equipment replacement is more of a pragmatic or ideological approach. A little bit of both. We have to keep up with the equipment and refurbish things so that we can save money rather than buying a complete new one. The magnum line that we are going to replace is leased so it is changed every few years. Joe asked if there was a specific way to see how much use each machine is getting. We can chart hours or miles used on weight equipment. We rotate pieces to make sure things depreciate around the same time. Aaron asked if you get more from credit through the actual vendor or actually selling them. Matt was told that for the past few years \$50,000 was given back to SUFAC to offset segregated fees. On the actual lines it would be under the actual budget. Joe asked if there was an expected growth in rentals. There is a conservative growth. The present year we will be above what we had originally thought. Many of the agreements made are through the area high schools. They are now cutting costs also so they are making their rentals to 2 days instead of 3 days. Many of our rentals take place when students are not impacted. Many of our rentals are through De Pere and Green Bay activities. Many of them are long standing or can remain long standing. We may get random events but we have to find good time frames to hold them. Joe asked how much longer we were on debt services. About 18 years. Matt asked if we had a plan what the money would be used for on the budget. They asked if there were other sources used to offset costs for equipment because segregated fees were not used. Basically the cardio and fitness equipment has a little bit of flux. We are basically trading or refurbishing equipment. We are trying to make a plan that makes sense. In 2012 we are requesting table and chairs. Is that an expense to bring them over or could they be rented. Sanding the floors is another thing. They have to be sanded to bare wood and then finished again. The equipment has a little bit more user definition when they are refurbished than brand new. The furlough number is now at 7,000. On the spreadsheet the administrative is going down about \$13,000. That is because the 102 is going down we shifted some s&e over to 102. That is then transferred to equal things out. Matt asked how much is actually going to intramural programs. The student salaries are laid out. Approx 4,000 in s&e is used for intramurals. We can address some needs to increase outdoor intramurals by putting up lights. Sophie asked where storage would go for the table and chairs or intramurals. We could possibly put up a storage facility near the loading dock for housing some of those things. When things get tight, storage is often the first to go. The old weight rooms are storage for the teams and the laundry room houses more storage. There is presently no way to block out light from up above if a concert is held. We have to wait to host events until dark. It would be extremely costly for how often we use it. There is student money sitting in their reserve and we are trying to negotiate to get the money back to students or at least some money in either a percentage rate or a certain amount that can come back to us. The amount they have requested is set by the state. Before we actually implement things we will come back to the board for further review. They saved 252,000 off the debt services when the interest rate decreased.

c. Action Items

- a. University Union-** Jessica motioned to enter committee of the whole. Ryan seconded. Jessica called the question. Matt acclimated. Enter at 6:53. There was a discussion on the increase of the dining plans. There was a discussion on the purchasing of large items when the mortgage is paid off. The board feels it is commendable that the Union is making things last as long as they can. Jessica motioned to exit. Matt seconded. Jessica called the question. Matt acclimated.
- b. American Red Cross-** Jessica motioned to approve. Only students are benefiting from the class and only students are attending events. Aaron seconded. Jessica called the question. Roll call vote 10-0-0.

VIII. Review of the Requests

- a. Curling Club -** Jessica stated that the top 3 or 4 should be approved. Aaron asked if it was necessary to approve materials for handicap players if there are none present. It is debatable because they have to advertise to disabled persons as well with the disability disclaimer. It is ok to cut until they actually have one present. There was a discussion on each of the rated things. Joe asked if it was right or wrong to assume they had their own equipment. They stated that they borrowed the material. Jessica asked if we can request more information on whether they could use the junior equipment after they had their own equipment for the sliders. \$1664.00.
- b. Kress Budget-** Matt needed a general consensus on the new debt service. Matt was curious as to when we as students could become involved in it. We will get back to you.

IX. Announcements- mailboxes are up. Lynsy stated that a student group approached her and asked to videotape or take notes. I said it was not feasible to videotape next week, but possibly in the future. It is an open meeting anyone can come in. Provost Wallace is coming next week. Next week we will give a preliminary SUFAC budget.

X. Adjournment- Matt motioned to adjourn. Jessica seconded. Jessica called the question. Matt acclimated. Exit at 7:37.

Respectfully submitted by:
Amanda Hart
SUFAC Administrative Assistant