

## SUFAC

Meeting Minutes for September 27, 2012

### I. Call to Order

SUFAC Chair Matt Balson called the meeting to order at 5:21 pm.

### II. Roll Call

a. **Members Present:** Matt Balson, Kimberly Dawson, John Landrum, SGA Exec., OFO, Kyle, and Trevor.

III. **Recognition of Guests:** Megan Marr-SCA, Paul Miller- SCA, Kelly Mischler-4E, Heba Mohammad-MSA, YanJun Liu-Chinese Club, Ron Zhoro-Chinese Clube, Lijun Chen-Chinese Club, interested in joining SUFAC: Joshua Shope, Shawn Brown, Katie Simson, Jeff Huebner, Megan Leonard.

IV. **Approval of Agenda** Matt entertained a motion to approve the agenda. Kyle motioned. Kim seconded. Kyle called the question. Kim acclimated.

### V. Reports

a. **OFO:** Contingency is \$34,661 and small organization start up is \$1,400.00. Bea and Matt explained what the contingency and organization start up funds are.

b. **SGA Exec:** Bryan is the representative for SGA this year.

c. **Vice-Chair:** Thanks for coming and bear with us during this meeting, we are all learning.

d. **Chair:** Welcome back.

### VI. Discussion Item

#### a. At-Large Member Application:

Joshua Shope: Joshua is a senior with a Math and Statistics major and a Business minor. He was a member of SUFAC for part of first semester last year. He is also a member of jazz band and pep band. He works in the Office of Admissions and participates in intramurals. He feels he can contribute an open mind, the ability to problem solve and make educated decisions.

**Questions:** Kyle asked why Josh was unable to complete last year. Josh said he took an on campus job that conflicted with SUFAC meetings.

Megan Leonard: Megan is a sophomore with majors in History, Arts Management and Humanistic Studies. She is a resident assistant and works for SGA as the administrative assistant. Megan is also involved in CAB and RHAA. She feels she can bring an upbeat personality to this organization.

**Questions:** Kim asked Megan what she knows about SUFAC already. Megan said she does not know much about it.

Shawn Brown: Shawn is a senior, majoring in Business-Marketing with an Environmental Policy and Planning minor. He is also involved in sports and will bring sophistication, grace, and a desire for excellence to the meetings.

**Questions:** Kim asked Shawn what his favorite thing about SFUAC last year was. Shawn said being able to contribute to D-day and monitor where the segregated fees go.

Jeff Huebner: Jeff is a senior with a Political Science and Public Administration major and Global Studies and Business Admin minor. He also participates in SGA and College Dems. He will bring an upbeat attitude to SUFAC.

**Questions:** Kim asked how Jeff will contribute to the group. He said he does not pull out early.

Katie Simson: Katie is a senior English major and a Humanistic Studies minor. She is hard working and reliable and is willing to learn and wants to be an asset SUFAC. She is good at negotiating with groups and individuals. Katie also participates in Sheepshead Review

**Questions:** Kyle asked if Katie can separate herself from Sheepshead review. She said she can be unbiased when it comes to the group.

Matt entertained a motion to package all of the At-Large members. Kyle motioned. Kim seconded. Kyle called the question. Package approved.

Matt entertained a motion to approve packaged At-Large members. Kim motioned, Kyle seconded, Kim called the question. Roll call vote. Passed 3-0-0.

- b. Chinese Club-**Chinese Club would like to request food for the Mid-Autumn Festival. This is a traditional Chinese festival as important as Thanksgiving Day. The Chinese Club would like to celebrate this event together as well as introduce the festival to other students who are not Chinese. The organization would need \$66.83 to buy mooncakes online because they are not available in Green Bay. The Chinese Club has already gotten a food waiver approved.

**Questions:** Shawn asked, would meeting open to everyone? Yes. Kyle noticed a difference in the number of total expected attendance and total student attendance and asked who else will come to the celebration that is not a

student? Two professors were invited to come. Kyle then informed the Chinese Club that this money only goes to students.

Matt entertained a motion to make this an immediate action item. Jeff motioned. Megan seconded. Kyle called the question. Jeff acclimated.

- c. **Muslim Students' Association-** MSA has no budget and would like students to experience what Muslim culture is like. MSA would like money for speakers; the speaker at the events would be reimbursed \$25 to compensate for the time and good service. These speakers will give students a chance to clarify any confusion, questions, and doubts that they may have regarding Islam, Muslim women, and presentation of Muslims in the media. The forms of advertisement used will be fliers, e-mails, Facebook, and word of mouth.

MSA also has a food request for a private caterer to be present at an event called "Islam 101." This event is to help teach students and community members about Islam. The event will be held at the Mauthe Center. The request is for \$150 of which \$50 goes towards a caterer service fee and \$100 goes towards buying foodstuff for Ghanaian themed appetizers. The appetizers will include 60 kidney bean fritters, 60 pancakes, 50 meat pies and Ghanaian tea. The caterer is used for making authentic food. Another food request was made for an event called "Muslim Images in the American Media for \$200; \$50 for the service fee, \$150 for buying foodstuff for Arabian themed appetizers. Appetizers include 60 falafel, 3 bowls of hummus dip, a large bowl of tabouleh and mint tea.

**Questions:** Kim asked, how do they plan on advertising since they don't have budget? Social media, campus blog, table tents, make posters, and e-mail, anything that does not involve money. Kim asked if they expect many students. Heba said yes, but she based the numbers off of last year and understands that November is a busy time and not as many students will be attending.

Matt entertained a motion to strike Splash TV from agenda. Jeff motioned. Kyle second. Kim called the question. Jeff acclimated. Splash TV stricken from agenda.

- d. **SCA-SCA** requested a travel fund request for an event in Vermillion, South Dakota. This event holds many activities related to history such as viewing historically-accurate combat, an authentic feast, and meeting and learning from experts in many historical arts. Nine people will be attending. Two nights will be spent in a hotel due to the distance of the trip

**Questions-** Kim asked, what makes this trip more special than going somewhere closer? The trip is very large and is good quality. There are many interesting things to watch and see that other events don't have. Kim asked, how many others trips planned? Two others trips that are in Wisconsin. Kim asked about the money for your unplanned trip? Reason for unplanned trip was

we didn't know what would go on this year. Events are picked based on what comes out and what event has the best experience. Kim asked, how do you plan to market and promote this trip. Campus e-mail and orgsync. Matt asked, have you worked with OFO yet? Have not worked with them yet, we based mileage on previous trip we took. Kim asked, would you give unplanned trip money to this trip? Yes, \$307.45 will be contributed to this trip. We would like to make this an immediate action item for tonight.

Matt entertained a motion to make SCA travel request an immediate action item. Jeff motioned. Trevor seconded. Kim called the question. Jeff acclimated.

- e. **Fourth Estate-** 4E has a committed request for bound editions of the Fourth Estate from previous years which is the compilation of all papers printed throughout year. These bound editions serve as archives for the org. 4E is missing editions from 2009 and on. They would like to get books published because they are invaluable. 4E would like 1 copy 2009-10—editor in chief, 2 for 2010-11—office and editor in chief, 5 copies for 2011-12--archives, editors in chief, office, and advisor.

**Questions-** Kyle asked, are these books used after we print them? I believe they are. Kim asked, why does advisor need a copy? Do not know, does not believe advisor needs a copy. Shawn asked, do you normally get allocated this money? Yes comes with printing contract but in previous years was the contract was not enforced. Heba asked when they started with the new printing company. For a while but the contract has just been noticed this year. Kim asked, are you willing to come back again when you have more answers? Yes I can do that; the Editor in chief will be a better source. Kim asked, why are printing these now? Didn't now we didn't have them until this past summer.

## **VI. Action items:**

- a. Matt entertains a motion to approve Chinese Club request in full for \$66.83. Jeff motioned. Trevor seconded.

**Questions:** Shawn asked if any money has been allocated for this event. Kim said no money has been allocated. Matt said that the Chinese Club needs a form approved by Rick to use caterer off campus and they were approved for that and can now use non-aviands food. Kim also said orgs can hold events in Mauthe Center and get off campus food but the Chinese Club needed a waiver because it is in MAC hall.

Jeff called the question. Roll call vote. Passed 8-0-1.

- b. Matt entertained a motion to approve SCA travel request for \$880.91. Jeff motioned. Trevor seconded.

**Questions:** Jeff said SCA should use all unplanned trip funds for this request. Kyle gave a point of information that its \$ 32.62 per person per day because it is 3 days and 2 nights. Kim said that last year SUFAC started looking at the cost of per student per day of a trip. Large trips can be expensive, but if many people go then it seems like a more reasonable. Kim also said guideline say we heavily scrutinize trips that are over \$40 per person per day, but we only look at the SUFAC contribution to trip not the total amount. Jeff motioned an amendment to the request to have the unplanned trip funds go to this trip. Kyle friendlies. Jeff accepts. Subtract the trip amount by \$307.47 from the total expenses \$1013.90. The new SUFAC contribution is \$573.44. Kim says this is outside normal allowance for travel, so we need to heavily scrutinize. Kyle and Shawn thought South Dakota was in Midwest. Kim said guidelines in front of the binder have Midwest guidelines and South Dakota is not a part of that. Katie asked if they already have two trips planned. Kim said yes they want to use funds from another trip plus this to make 3 total trips and not 4. She thinks we need to use unplanned trip funds because they couldn't find one closer to home that was just as effective. John said as a point of information, we can partially fund requests for trips, we do not need to pay for the whole trip. Kyle said that South Dakota is just as far away as Ohio. Matt said this request needs to pass this by 2/3 vote because this is an exception to the guidelines.

Jeff call question. Roll call vote fails 5-4-0. Discussion about why the vote failed.

Kyle motioned to reconsider vote. Rebecca seconded. John said as a point of information, this vote does not set a precedent for rest of the year because this is an exception to the rule. Bryan said that SUFAC is voting now to reconsider the previous vote. Kim called the question. Roll call passed 7-2-0.

**Discussion:** None.

Jeff called the question. Roll call vote. Passed 7-2-0.

**Further questions:** Katie asked, what is call of question and acclimation? John said call of question means we want to vote now. Kim said a simple vote can be done to approve things like the agenda and acclimation comes after call the question.

- VII. Announcements** Matt showed a spreadsheet of what was allocated last year for this school year. It was \$485,657.73. SUFAC collected over \$6 million in segregated fees. Matt also showed a spread sheet of what was allocated to orgs and other budgets on campus such as Kress, Union, Athletics, Dean of students and StudentLife.

**Questions:** Heba asked, why do we pay for other budgets? John said the Kress and Union debt were decided by student's votes years ago so we could have a new Kress and Union. Other budgets are due to that fact that intramurals and other

projects have to be funded somehow and that is what students wanted on campus that the state did not have to pay for. Other offices submit requests to SUFAC but have been turned down as of late. Academic areas are prohibited from getting segregated fee money because it is against state policy. Josh asked if total segregated fees were \$6 million and it was all allocated to different areas, then what is the \$35,000 we start with? John said we have \$300,00 extra but we say we have \$35,000 to start. Normally don't go over that amount but have extra if we need to. Matt introduced John who is the SUFAC advisor and Bea Yang who works in OFO. Matt said guidelines are to be looked over for next week at which time they will be discussed.

### **VIII. Adjournment**

Matt entertained a motion to adjourn. Shawn motioned. Jeff seconded.

Trevor called the question. Rebecca acclimated. Meeting adjourned at 6:54 pm.

Respectfully submitted by:  
Lindsay Krapfl  
SUFAC Administrative Assistant