

SUFAC

Meeting Minutes for 14 Oct. 2010

I. Call to Order

SUFAC Chair Sophie Nelson called the meeting to order at 5:16 pm.

II. Roll Call

- a. **Members Present:** John Landrum, Sophie Nelson, Jessica Olive, OFO, Julia Stock, Andy Teale- SGA Exec, Ryan Conohan, Matt Balson, Patrick Bertrand, Dominic Petroni, Chelsea Rollay, Dylan Barnella

III. Recognition of Guests —SuAnn Detampel- Budget office; Steve Paulus- WGBX; Rebecca Davenport- Student disability org; Jack Mellberg- SAGA-FW

IV. Reports

- a. **OFO:** Contingency is \$44,253.90 Small org start up is \$1400.00.
- b. **SGA Exec:** Laser tag is next week and we need some volunteers to help out at the registration table. It is next Thursday 7-11 pm.
- c. **Vice Chair:** tonight at 7:30 is the candlelight vigil at the bell tower. I am putting on a program next week called "Talk sex with Jess and Jeff". We had our meeting with Rick last week and we basically have our hands tied. If they lower the catering prices they will raise the prices for students and vice versa.
- d. **Chair:** we have a little bit of room where they could lower the catering prices; however, they may need to raise some other prices for the Union to cover costs.

V. Approval of Agenda- Jessica motioned to approve. Matt seconded. Jessica called the question. Ryan acclimated.

VI. Approval of Minutes- Jessica motioned to approve. Ryan seconded. Matt called the question. Jessica acclimated.

VII. Discussion Items

- a. **Auxiliary Budget Training-** The budget process starts in September and then they come to SUFAC in October and November and we will need to know the final count by the middle of March to create the new segregated fee rate. There is a recording threshold for the state that is currently at .7% that is extremely low. If we go over that amount SuAnn would have to fill out a report. Currently they are creating a proposal that will have a new percent at 3% so we don't have to continuously file a report for going up. The state funding is continuously going down so we will have to charge students more and we need to keep track of all of that. There is a cut being discussed at the state level and when we know more we will get that information to you. At the 128 side we weren't giving that money to the employees but we still had to get that money to the state. The classified staff is being paid every other week and this year; every eleven years, we have to pay for that. This form that was passed out displays a 3 year window of what was budgeted for in the past and what is currently being funded as well as what will be budgeted for in the next year. We start off with the segregated fee, which you will fund. Next is sales which are ways that income is generated. The next column deals with the money that is generated and the interest. Advance deposits are if we have deferred revenue. Operating expenditures and the information under that deal with payroll. Classified staff is the clerical staff and other administrative support staff. LTE is temporary staffed. Student wages and fringe benefits include the increase in health insurance of 8%; the employees will be paying some of that as well. S&E includes postage, copying, etc that are just everyday office supplies. Capital items include large equipment or furniture that is more than \$5000. An example of this is computers for new staff and they would be under

operating s&e because they aren't \$5000 each. Aid to individuals includes athlete scholarships. Dept Service funds include the Kress and the Union. The other outflows includes the \$15,817 is the number that student life had to put back due to budget cuts. In 2009-2010 the state took all of the money back in June so no one should have that in their budget this year. The bottom is the income they had from the prior year added in to create the number they are asking for this year. Fund 128 is the fund used for auxiliary operations that include the bookstore, res life, etc. Fund 123 is the fund used to cover just our debt. This way we can track our expenses so we can see our progress. Jessica asked about PR. The Kress discusses that, it is program revenue and is basically another name for fund 128; the money is generated.

b. SAGA-FW Contingency Request- We are looking for some money to go to MOCC conference in Minnesota. This conference discusses how we can improve life on campus for the LGBTQ community. Registration is free and we would like to take 7 people. We are looking for 2 nights for 2 hotel rooms at \$89 per night and the total is \$356. Transportation is .38 and the mileage round trip is \$218.88 for 1 van for 7 people. The 1/3 contribution is \$385.17 for SUFAC. Total expense is \$574.88. We have an example of a poster that we will use to advertise and we will also make table tents. The AIC will be paying for transportation and they will be paying \$69 towards the 1/3 contribution for the club. Jessica asked if there would be any non students attending. No. Jessica asked if the advisor was attending. NO. Julia asked if they wanted the money for two rooms. Yes, for males and females. Chelsea asked they attended this conference before. NO. Julia asked if this was a Midwest conference or just a college conference. From what they understood it was for students around the Midwest colleges.

c. WGBX Contingency Requests

1) **Afterhours Dance-** there are some changes, we won't be having one next Friday so we will be having 3 instead of 4. The total cost would be \$1,050. We do need to pay the union for some of this because they will be providing the staffing. We have had great a great turnout lately! It occurs every other Friday night and we have 3 left this semester. Jessica asked if they were planning on taking numbers of each person in attendance to see how the numbers are to see if they should change the dates that they will be held in the spring semester. Matt asked if the dance was free. Yes. Jessica asked if they thought about doing some co-sponsorship. No, we use it as a promotion for the radio station. Andy asked if it is open to just students. Yes, we have staffing at the door checking university identification cards. Jessica asked if the board wanted some more information why the union wasn't going to pay for it anymore. Kelly Kramp from the union stated that they weren't generating any money anymore because the attendance was getting so low around 200 people. Matt asked where it was held. In the Phoenix club. Jessica stated that it gives students something to do on the nights and the weekends. Andy asked if public safety still attended. We all agreed that having public safety at the dance is intimidating and having public safety there can decrease the turnout. Public safety is in the building but is not watching every move at the dance. Andy asked if they have any problem with underage drinking. No, we have had one issue where we had to turn someone away and if there was an issue public safety would be called.

2) **Cell Phone-** - the past two years we haven't been able to get broadcast rights for the games. We finally were given the rights to do the basketball games but we need to use a cell phone because otherwise we would have to update our software that would be thousands. The cost is \$69.99 per month at unlimited talk for 3-4 months. If we get a phone from the university we don't have to get a new contract so in our off months we could pay \$3 a month to keep the phone running. Julia asked how many games they use it for. All the men's and women's home games so that would be around 30 games. In the past we used a student's cell phone from the org but that would rank up minutes. Jessica asked if they had any rough estimates on how many listeners they have. It is hard to judge but on my show I have had about 10 solid listeners per show. it is not necessarily about the listeners it is about gaining experience for the org. Jessica asked how many students are in the orgs. There are about 20 students in the org. The total amount is \$303.96 for the

4 months at \$69.99 and .5 per minute in the off months plus \$3.00. The total with that is \$315.96. Jessica asked how they will be advertising for this. We will advertise on our radio show and we will also set up tables to get new members in and advertise around town. Matt asked how the cell phone would work. We have a laptop that has our broadcast system on it. We would have to call into the radio station and then we would be on air. We would be running our show in the booth so we would have a producer in charge of that. Chelsea asked where else they were using their cell phones for broadcast. We did it last spring for softball and random times throughout the semester at Toppers Pizza and at the Ecumenical Center. We will be at the basketball games live. We will be giving them the play by play of the game which is being broadcast back to the station. We have to have a cell phone with an 8th inch outlet so we don't have to hold the phone; we can plug it in and use a headset. We will contact Grace Lidner from purchasing about the phone.

d. Student DisABILITY contingency request- we are asking for \$160 for Digicopy and Xeroxing for org meetings and providing paperwork for different things. Digi copy would be used for advertising for events or guest speakers and hosting a Special Olympics on campus. Jessica stated as a point of information they did not submit a budget because they started last spring as a new org after the budgets were already made for this year.

VIII. Action Items

a. AMF Contingency Request- Jessica motioned to approve in full the amount \$135. Dominic seconded. Jessica motioned to enter committee of the whole for 15 minutes. Matt seconded. Jessica called the question. Julia acclimated. Enter at 6:29. There was a discussion on how this request goes against F50 so we can't fund this event at all because we can't fund an event where it is a direct contribution to a cause. It is important to ask these questions. Jessica motioned to exit. Matt seconded. Dylan called the question. Andy acclimated. Exit at 6:36. Chelsea stated that as a point of information we can't fund this request because it violates suf policy. Jessica withdraws the motion.

IX. Review of Tonight's Requests- Andy stated it would be nice to ask WGBX if advertising that is generated during the basketball games would be able to pay for their services. Do they have a rough estimate on how much they would charge or how much they currently charge for an ad on the radio station? Matt asked what would happen if they use their phone in the off months more than they have budgeted? They would take it from their agency or they would have a debt incurred through OFO.

X. Announcements- For d-day we are going to talk to you guys about possibly splitting it up in two days. We will discuss some details and guidelines in the future.

XI. Adjournment- Sophie entertained the motion to adjourn. Ryan motioned. Jessica seconded. Patrick called the question. Chelsea acclimated. Adjourn at 6:40.

Respectfully submitted by:
Amanda Hart
SUFAC Administrative Assistant