

SUFAC
Meeting Minutes for December 6, 2012

I. Call to Order

SUFAC Chair Matt Balson called the meeting to order at 5:19pm.

II. Roll Call

- a. **Members Present:** Matt Balson, Kimberly Dawson, John Landrum, SGA Exec., Bea Yang-OFO, Kyle Zellner, Trevor Fuller, Jeff Huebner, Shawn Brown, Katie Simson, Joshua Shope, Megan Leonard, Reed Heintzkill, Jack Mollberg.

III. Recognition of Guests: Britni Bruecker-Habitat for Humanity, Tyler Malueg-Habitat for Humanity, Ken Feldkamp-Habitat for Humanity, Jose L. Villa-ISC, Sara Smith-ISC, Donald Keeble-ISC, Jessica Miller-ISC, Lonique Sharpe-ISC, Chelsea Villatoro-ISC, Rachel Coats-CRU, Luanne Funmaker-CRU.

IV. Approval of Agenda and Minutes: Matt entertained a motion to approve the agenda with the budgets in discussion items to be presented as follows: Habitat for Humanity, CRU, SAGA, Intertribal, SGA. Jeff motioned. Shawn seconded. Kyle called the question. Megan acclimated.

Matt entertained a motion to approve the minutes from November 29, 2012. Jeff motioned. Megan seconded. Shawn called the question. Kyle acclimated.

V. Reports

- a. **OFO:** Contingency is \$30,326.52 and small organization start up is \$1,300.
- b. **Senate:** None.
- c. **SGA Exec:** We are just wrapping up the year. We are also looking for a new Vice President and we have applications for it. We will be doing the ice rink and we may be back next semester for money for it. And I would like to congratulate Matt on behalf of SGA.
- d. **Vice Chair:** Thanks for sticking with us this semester and I look forward to next semester.
- e. **Chair:** When it's time to present the SGA budget, Kim will be Chair and Shawn will be vice chair during that time.

VI. Discussion Items:

- a. **Habitat for Humanity**
We are part of the Greater Green Bay Habitat for Humanity, which is part of a national organization. We have a Restore where people donate materials and the money and materials go towards building houses. We try to do local builds but there aren't that many. We do a winter build every year and if we have money we like to do a spring build. And as of tonight our organization has increased from 68 to 75 people. Under S&E we are

requesting \$50 for photocopying, \$50 for duplicating, and \$100 for membership fees. We are not able to call ourselves Habitat for Humanity or participate in builds if we do not pay this membership fee. We have no capital item expenses so our total committed expense is \$200. We are requesting \$150 for food during our Fall Semester Recruitment meeting and we are also requesting \$150 during our Spring Semester Recruitment meeting. The total food expense is \$300. Under Travel, trip 1 is to New Orleans, LA. We are requesting for 45 students to go on this trip and the cost per students is \$205 for a total registration cost of \$9,225. We would like to take one bus which costs \$10,800. Our org will contribute \$6,675 and SUFAC will contribute \$13,350 to this trip. Trip 2 is to Norfolk, VA. We will be taking 12 students on this trip and the cost per student is \$195 for a total registration fee of \$2,340. We would like to take 2 motorpool vehicles and we will travel 2300 miles round trip for a total transportation cost of \$1,610. Our org will contribute \$1,316.67 and SUFAC will contribute \$2,633.33. Our total travel expense is \$15,983.33 and our total budget allocation is \$16,483.33.

Questions: Tyler from Habitat for Humanity said every year we are asked why we can't build close to Green Bay. There is not as much poverty in Green Bay as there is in the south. Green bay only builds about 6 houses a year. Many houses in Green Bay are bought out by large companies that sponsor and pay for all the costs for that house. We are usually the last people who are asked to build on these houses and the builds are usually during a week day. They also usually only ask for 3 or 4 students at a time, but down south they need all of our help. Going down south is a way to give all of our members the opportunity to build. Shawn asked how long they are on the trips for. The trips last about a week so in total its 8-9 days with travel. Heba asked how they choose which students go on trips. The winter trip is usually on a first come first serve basis. We open it to our members first, but if it doesn't fill then we open it to all students. The spring trip is based off the number of hours you put into the club and how much you volunteer at the Restore and for the Greater Green Bay Habitat for Humanity. Kyle asked if Habitat for Humanity is nonprofit. Yes. Trevor asked what benefits this organization brings. We do a lot of good outside of campus. When we go to places they know we are from Green Bay, which is good for the school. Students in our club also develop strong friendships. We also have members that have gone on to participate in a higher Habitat for Humanity org, so it is more than just for our community. Helping others has a huge impact on the students and it is an eye opening experience when you travel down south and see all the damage that the hurricane brought. Kim asked if the cost per student is for room and board. They provide us shelter and a place to build and some materials. It does vary from year to year but it is usually about \$200 for the winter trip. Sometimes they provide us food other years they don't.

b. CRU

We are a Christian organization and we provide a lot of leadership opportunities for students. Students are able to grow many relationships through CRU. Under S&E we would like \$30 for general office supplies, \$100 for photocopying, \$400 for duplication, and \$250 for subscriptions. The subscription fee is for the copyright of all the songs we use and project on the screen during our meetings. The total S&E expense is \$780. Under Capital Items we would like \$990 for Student Survival Kits for Org Smorg. The Student Survival Kits are available all students. We usually give away 300 but are only asking for money for 100 kits because the rest of the money will come from donations. We would like \$200 for Outreach and Promotion, \$300 for Give-away's at our meetings and \$440 for supplies for small groups. Small group supplies include bibles, pens, etc. The total capital expense is \$1,930 and the total committed expense is \$2,710. Under Contractual we would like \$3,000 for The Maze or something similar to it. We would like \$200 for a speaker during the fall semester, \$200 for a speaker during the spring semester, and \$1,500 for a speaker such as a Packer player for someone similar. The total contractual expense is \$4,900. Under food we would like \$140 for our House Party event and \$75 for the Barn Bash. The Barn Bash is at an off campus site. We are also requesting \$75 for an End of Semester Celebration during fall, \$400 for After CRU Events, \$308 for a Taco Dinner, and \$150 for the End of Semester Celebration during spring. The total food expense is \$1,148. Our first trip request is the Fall Getaway in the North East Wisconsin region. We are requesting for 80 students to go and the cost per students is \$90 bringing the total registration cost to \$7,200. We would like to take one bus that costs \$750. Our org will contribute \$3,975 and SUFAC will contribute \$3,975. We pay for 50% of the trip, not the usual 33%, because our org is so large. This is open to all students; not just members from our org. Trip 2 is TCX (Twin Cities eXperience). We would like to take 60 students on this trip and the cost per student is \$200 but it does include lodging. The total registration is \$12,000. We will be driving our individual cars since it is over break, but we do try and carpool. We would like to give students money for gas, so total transportation will be \$3,500. Our org will contribute \$7,750 and SUFAC will contribute \$7,750. Our total travel expense is \$11,725 and our total allocation for next year is \$20,483.

Questions: Heba asked where the estimate came from in program 4 (Packer Player speaker). We got an estimate from the Packer player himself last year and just used that estimate. Kim asked if program 4 is open to everyone. Yes, and we would advertise it greatly if it happened. Matt asked about advertising. We advertise for the weekly meetings at the beginning of the year on little cards. We also do a lot of chalking. We give out fliers and put them on the doors for students who live on campus. We put up posters and hand out cards during Org Smorg. We also write on boards in classrooms. Heba asked if the Trash the Dorms event

is co-sponsored and she wondered how they get in the buildings. We have student's lead us through the building and they ask the RA before we do so or we have an RA lead us around. Shawn asked how a Packer player speaker would benefit the org. We want a speaker who has had experiences that were abnormal; someone who started from the bottom and worked their way up. We want someone that is a good leader and can speak about their leadership experience. Heba asked if After CRU Events were held on campus. Not all of them, but if they are held off campus we pay our own way. Heba asked if they get other donations for trips. No, the donations are for students gifts like at Org Smorg. These donations usually come from past students; trips are funded completely by students. Shawn asked how many people come to weekly meetings. Usually 90-95 but this past week we had a record 107 people attend. Kim asked why they increased the student participation in the trips. Last year we had about a 100 people in our org, this year we have about 150 involved. We asked for 60 people to go last year but only 45 went, so we kept the same numbers as that request even though we had an increase in members. Trevor asked them to explain why they want to go on these trips. Fall Getaway is a weekend students can get off campus. It's a good time for students to form friendships and hear speakers. TCX is an event where students are challenged to take leadership roles and it gives them opportunities to go on other trips. Speakers are also present and we meet many other college students there. It's a huge event.

c. SAGA

SAGA currently has 45 members and about 25-30 members per meeting. Under contractual we are requesting \$800 for the Drag Show, \$400 for Guest Speakers, and \$800 for movies. The total contractual expense is \$2,000. We would like \$300 for food for recruitment, \$85 for food for the Spring Guest Speaker, \$300 for food for the Drag Show, and \$85 for food during the fall movie night. The total food expense is \$770. We are also requesting a trip to the Midwest LGBT Conference. We would like 15 students to go and there is a group entrance registration fee of \$1,125. We will need 4 rooms in a hotel for 2 nights at \$150 per room per night for a total lodging expense of \$1,200. We will also need 3 motorpool vehicles to drive 900 miles round trip for a total transportation cost of \$1,260. Our org will pay \$1,195 and SUFAC will pay \$2,390. Our org will have priority on this trip then it will be open to all students. We have never had over 15 students go on this trip. Our total allocation is \$5,160.

Questions: Heba asked if the difference in the price of the movies is due to the company. It's a company thing and a popularity thing. Billy Elliot and Milk are larger movies. Prayers for Bobby is a Lifetime movie. Trevor asked how many students went on the trip last year. 11 students went last year; 15 is an average of what we have had going in the past. We budget for 15 and we expect 15 students to go. Trevor asked how they select members to go. If we had more than 15 students we would do a selection process and ask why they would want to go and what they would get out of it. We would also consider who has gone already and

who is new. Heba asked who would be choosing these students. The President and Vice President. Shawn asked if the trip is for networking purposes. Yes, there are speakers and workshops and we meet many students from other schools. We try to educate ourselves and we give presentations to our org after. Kim asked if they expect non-students to come to their Programs under contractual. Yes, but I don't know exactly how many. There are a lot of people that come. Kim said they need to provide an itemized list of the food they will be buying by D-Day because their food cost is over \$150.

d. Intertribal

Under S&E we are asking for \$25 for general office supplies and \$150 for duplicating. The total S&E and committed expense is \$175. Under contractual we are requesting \$16,000 for the 2014 UWGB Powwow. The Powwow is the largest multicultural event on campus. We had more than enough volunteers at the event last year and it was very well attended. This event brings a lot of interest from campus and from members in the community. The Powwow is an event where people come together for a celebration.

Luanne Funmaker described all the participants in the Powwow and how much money each participant will cost.

The \$16,000 that we are asking for is not enough, so we have to fundraise and collaborate with other orgs on campus. We are also requesting \$1200 for the Bittersweet Winds Exhibit and \$1000 for AMSLC 2014. UWGB is hosting AMSLC next year and we would like to co-sponsor this event. We would like \$60 for the Elders Story Telling program, \$250 for Film Showing/Discussion Panel, and \$150 for a Columbus Day Event. Our total contractual expense is \$18,660. Under food we are requesting \$60 for our fall/spring semester meet and greet. The only trip we are requesting money for is for the Hunting Moon Powwow in Milwaukee. This is the largest Powwow in Wisconsin. We would like 10 students to attend and we need 4 rooms for 2 nights at \$80 per room per night for a total lodging expense of \$640. We also need 2 motorpool vehicles to travel 300 miles round trip for a total transportation expense of \$302. The total SUFAC contribution for this trip is \$328. Our total allocation is \$18,321.67

Questions: Matt asked how they determine which 10 students go in the trip from the 87 students that are in the org. Those 87 are on our emailing list. The first 10 that express interest are the 10 that can go. We do have others on a wait list in case the first 10 can't go. Heba asked what a "student" is. Matt said UWGB students. Heba asked what the UWGB student attendance is for AMSLC. I am not sure on the exact number but we have about 300 UW students come. Reed asked what the cost for the host drum is. \$600 is what we have in the budget, but it costs \$4000. We get the other money from the Provost. Reed said the total cost of Powwow is subsidized by other orgs on this campus and other departments. We

work really hard to fundraise for this event to ensure it happens. Reed asked how much SUFAC will contribute to the total cost. Probably about 90%. Last year we charged craft vendors to be at the event. The revenue we received from the Powwow was given back to SUFAC. Kim asked why they don't charge the community for this event. Traditional Powwows don't charge people. People come here to enjoy the Powwow and we are supposed to give back to the community. In our culture, the feast is free at all Powwows. It is like inviting in-laws to your house and expecting them to pay for the meal. That is what it would be like if we charged people to come. Heba asked if the Provost helps every year. Yes, she helps every year and she subsidizes housing for the host drums. Heba asked them to explain why they asked for money for tobacco. At the Powwow we give packs of tobacco to dancers and other people. It's a gift or offering. It is not commercialized tobacco. It's a medicine and sacred thing. When you give tobacco it is very respectful. Shawn asked why the Powwow was discontinued for many years. This is a huge event and it takes a lot to put the event on. Three students used to put it on but they didn't get support from the administration. The Powwow wasn't very accepted or supported and it was too much for the students to do. There was a cultural miscommunication. We brought it back when we got support from the administration and the community. Heba asked if the pamphlets will be passed out prior to the event. Yes, prior to the event and during the event. We made copies of the pamphlet because it is very informative. Matt asked if the attendance numbers under the Powwow reflect this past years Powwow. Yes, the non-student attendance number might be even larger though. We had a huge turnout. Reed asked about other orgs they will be working with for AMSLC. Our advisor is trying to get orgs co-sponsor with us. We will probably work with Women of Color, BSU and other orgs like that. Reed asked where the \$1000 figure came from. It is just an estimate, and we will target other orgs that will go to the event. Kim asked if program 3 is on campus or off. It will be on campus. Every year different schools host and next year it will be UWGB's turn to host. Kim asked why they need 4 rooms for 10 people for their trip. One year we had only one male go and he needed a different room, we don't know the gender ratio. Kim said the board needs an itemized list for S&E.

Recess for 10 minutes.

e. SGA

Under S&E we are requesting \$600 for general office supplies, \$500 for photocopying, \$612 for phones, \$25 for postage, \$700 for duplicating, \$51 for memberships and \$3,220 for computers. The total S&E expense is \$5,708. We are also requesting \$200 for Org Smorg, \$100 for name tags, and \$18,200 for the Sustainability Fund. The total capital expense is \$18,470 and the total committed expense is \$24,178. We are also asking for a 10% increase in honorariums to keep people interested and committed to student government. We are eligible for an increase now, it had been frozen for the past couple years and will be frozen again in the future. The increase in SUFAC vice chair is to accurately portray what is

in the guidelines. The total salaries and honorariums expense is \$27,894. Under contractual we are asking for \$1000 for a Max U Day Speaker, \$500 for the Ally Conference, \$2,500 for a Fall Special Event, \$2,500 for a Spring Special Event, \$4000 for SGA Committee Programming, and \$250 for Transcribing Services. The total contractual expense is \$10,750. Under food we would like \$150 for the Fall Senate Meeting, \$150 for the Spring Senate Meeting, \$400 for D-day, \$500 for Pass the Gavel, and \$200 for the Exec Board Retreat. The total food expense is \$1400. We are requesting money for 5 trips. All trips will have 3 students attending and the cost per student is \$17 for a total registration cost of \$51. We will need 2 rooms for 1 night and the cost per room is \$80 for a total lodging expense of \$160. We will also need 1 motorpool vehicle and the total cost for transportation is \$120.80. Our org will contribute \$110.60 to every trip and SUFAC will contribute \$221.20. Our total travel expense for all 5 trips will be \$1,106 and our total allocation is \$65,358.

Questions: Reed asked about the sustainability fund. A few years ago there was a vote to see if students would be ok with increasing their fees and have the money go towards sustainable projects and they agreed. There have been by-laws created for how the money is spent. It is to have more sustainable projects on campus. John said past presidents asked for \$18,200 for the sustainability fund, not \$4 per person. John asked what SGA is going to ask for this year. We are asking for \$4 per person, whatever that ends up being. John said that will be less than \$18,200.

VII. Review of Tonight's Presentations

Jack said when CRU said they wanted money for parties and to go out, I get what they are trying to do, but is it necessary to have the org paying for it? Why can't students pay for something like that? Reed asked if someone can explain why a religious institution is getting public funding. Matt said we are not funding them because of their religion; we are funding them because it is a student org and any student is able to join if they want to. John said you can't hold a group accountable for what they believe, it's against viewpoint neutrality. Jack said they were all about saying it is open to everyone and they want to make that point known. Reed said I still see public collected funds going to a political organization. Matt said we give money to all religions that have different orgs on campus. John said they are not church based or affiliated. Reed asked if the Powwow is something that should be funded through SUFAC. Trevor asked why we can deny funds for certain beliefs but we can give funds for a certain belief like not charging community members to come to the powwow. John said it's cultural. We are not able to spend money on tobacco unless it's for religious or cultural means. Jack said the Powwow is a very large cultural event that draws a lot of people. The drums they use are sacred drums and needed for this event. We need to support that and bring it to our campus.

Matt entertained a motion to enter committee of the whole for 15 minutes. Shawn motioned. Kim seconded. Megan called the question. Kim acclimated.
Entered at 7:25 pm.

The board went through travel allocation number changes for the budgets that were presented tonight.

Matt entertained a motion to exit committee of the whole. Shawn motioned. Megan seconded. Jack called the question. Megan acclimated.
Exit at 7:35pm

VIII. Action Items

IX. Announcements: Kim said she might have to call a special meeting on Tuesday at 5:15. We have a contingency request that needs to be decided on before break. I will send a reminder email. Please come because we need quorum. Heba said once I know who the new Vice-President is I will let you know. Kim said at the next meeting I will be chair and Shawn will be vice chair. And a big thank you to Matt for being a part of SUFAC. Matt said he is confident Shawn and Kim will do well in their new roles. Thank you for being committed and joining this org. I'm very glad you guys are here.

X. Adjournment: Matt entertained a motion to adjourn the meeting. Shawn motioned. Megan seconded. Kim called the question. Jeff acclimated. Meeting adjourned at 7:38pm.

Respectfully submitted by:
Lindsay Krapfl
SUFAC Administrative Assistant