

SUFAC  
Meeting Minutes for December 1, 2016

**I. Call to Order**

SUFAC Chair Allison called the meeting to order at 5:18pm.

**II. Roll Call**

- a. **Members Present:** Allison LeMahieu, Sam Welhouse, John Landrum, SGA Exec., Lea Truttman-OFO, Nik Austin, Courtney Zambon, Mark Fischer, Jacob Fierst, Allie Hislope, Janae Due, Kaylie Noll, Alex Zeller, Jaclyn Delagrange, Christopher Thomas (Tardy), and Brianna Messner.
- b. **Members Absent:** Dylan Tritt (Excused), and Alexis Galvan (Excused).

**III. Recognition of Guests:** Mary Ellen Gillespe, Brent Travis, Dick Anderson, Corey Reed, Matt Richter, Danielle Tackett, Greg Davis, Roberto Rodriguez, Adam Novotny, Sami Dannhauser, and Fiona Somers.

**IV. Approval of Agenda and Minutes:** Allison entertained a motion to approve the agenda. Jaclyn motioned. Allie seconded. Voice vote. Agenda passed.

Allison entertained a motion to amend the agenda. Courtney motioned. Allie seconded. Voice vote. Amended agenda passed.

Allison entertained a motion to approve the minutes from November 17, 2016. Janae motioned. Jaclyn seconded. Voice vote. Minutes passed.

**V. Reports**

- a. **OFO:** Contingency is \$31,419.67 and org start up is \$1,476.14.
- b. **Liason:** Jingle Bell Run/Walk this Saturday morning. Tis the Season, Saturday morning in the Union. Jingle Brawl is Saturday at noon in the Phoenix Club. Women's Basketball Saturday at 1 o'clock and Men's Basketball Saturday night in Toledo.
- c. **Senate:** None
- d. **SGA Exec:** None
- e. **Vice Chair:** None
- f. **Chair:** None

**VI. Auxiliary Budget Hearings**

- a. **Athletics: Mary Ellen Gillespe and Brent Travis**
  - i. The first page of the packet is a summary, and the 2<sup>nd</sup> page is a budget summary for our 128 fund. The 128 fund, starting this academic year, has been increased by \$150,000 as a part of campus support for our student athletes and their overall well-being. The additional funds are for a new athletic trainer as we are currently

under staffed in that area, according to the ratio of trainers to athletes we must comply with as an Athletics program. The increase for 2019-20 is going to help teams travel more safely. Often they are traveling with coaches driving vans, which is not safe. We need additional funds for teams to travel in buses, instead. Also, insurance has risen 243% in last year three years alone. We have no control over that, and it will only continue to go up. Those are the big changes for 2019-20. Under operation expenditure, we estimate a drop in aid to student stipends, we can no longer afford them at the rate we were giving them out. Also, there is a drop in Operating S&E because there are less competitions teams are participating in this year. Unfortunately, we need to move some teams down to minimum competitions necessary to maintain D1 status, to deal with budget reductions.

PowerPoint:

Wanted to talk about some athletic terminology that you'll hear tonight that can help you through our presentation. A D1 school's goal is to help the institution grow. We make decisions with student health and wellness in mind, which is why we are asking for the increase in allocation. The need for additional funds is coming from being deficient in the areas mentioned earlier where the increases are going, which was negatively impacting the health and wellness of our athletes. When we win, we win in the right way, we focus on values and developing leaders. The Kress Event Center gets great recognition and various students use it in many ways. We operate on the assumption that the institution is committed to remaining D1 and to the Horizon League. Over 200 athletic events during the year bring in most visitors and media attention to the university. Most students are engaged, not just in the student section, but also by students working the game, the dance team and cheer team, and many more. There are many requirements that the athletic department must fund and provide. Cost of attendance set by the NCAA, is a minimum for what a grant and aid is for student athletes. It is the cost to attend the school as a student, and has nothing to do with the cost of the Athletics department. Being part of a D1 athletic team doesn't allow all student-athletes time to have a job. So, we provide the gap between grants and aid and full cost of attendance. This number fluctuates for every school, as it is set by admission and

financial aid. We are only required to pay cost of attendance for both our basketball teams. Along with paying scholarships to be D1, we must also pay student athlete health insurance, meet a minimum number of required competitions. This number is set by the board of directors. When we refer to board of directors we mean for the Horizon League, as they represent all 10 schools in Horizon League. The Horizon League board of directors is formed by the Chancellors and Presidents of the 10 universities in the Horizon League. Conference expansion, a couple schools (Belmont for soccer, and Northern Kentucky) were added into the Horizon League. This adds expenses to our department because we have to travel to play those teams, and those are not day trips, so they require more money to travel. In general travel – hotels, meals, bussing, etc. – continues to rise (at the level of inflation or maybe more), so revenue needs to grow to handle those. Horizon League use to offer \$15,000 a year to each institution to help update and maintain equipment. That is no longer offered to us. With regard to Belmont, this is the last year they will be a Horizon League. They were only a member for soccer, since their league doesn't have other soccer teams to compete against. However, part of the deal included both basketball teams also competing against Belmont. This is the final year of that agreement since it was deemed too costly for schools by the Horizon League board of directors. Regarding travel expenses, when we talk about health and safety it has been a little bit of a historical issue that our small teams travel in vans. We want to add funding so that if a trip is longer than 3-4 hours they are required to get a bus. Last year our tennis team was in a charter bus and thankfully so, because they were side swiped and had they been in a van that would have been a devastating situation. In response to budget cuts, we have done some things that have lowered costs. Two positions have been cut out and now are offered as internships for academic credit. We also have cut down the competitions to almost the NCAA minimum for many teams. Additionally, stipend money has been reduced and operating budgets reduced. This is a reaction to reductions and impacts all 16 sport teams. These decisions affect recruiting which ultimately impacts enrollment. We try and raise revenue on our own, and we have put more resources and focus on this. Fundraising events have been hitting records in recent years and we have needed to hit those to keep up. Both basketball teams had

a good reaction to the golf outing events, both raising over \$100,000. We couldn't travel to some places that we have to travel to without that revenue. We also put expectations on our teams to help us fundraise. With health insurance, the UW system is looking to bundle health insurance between some of the schools. That could hit us hard because we don't have a football team and many of these other schools do. Since football is such a high impact sport insurance is drastically higher. This could be devastating to us, and unfortunately this is out of hands as a department. We also have been having issues hiring new employees when someone leaves, because we can't afford to hire a new one until the old employees' vacation is paid out, as it is money we owe them. Horizon League budgets: we are 4.7 million below the average budget, our budget is very low, it is hard to deal with while continuing to operate at the level that we are. We need to keep revenue growing and we are doing a lot as an institution to do that, just to try and keep up with other teams in the Horizon League.

#### Revenue:

Biggest source of revenue is university support (for scholarships), 2<sup>nd</sup> is Segregated fees. We get distribution fees every year from NCAA, that is 6% of our revenue fare. MISC – concessions, licensing, clinics, fund raising from teams is 2%. Guarantee money is mainly from the men's basketball team. They go out and play the bigger schools because those schools will pay us to play them. It is a huge amount of money for us, so we are trying to get the men's team to play more of those games. Oneida compact, has been cut in half starting this year and is out of our control. Because of the cut we started the year at \$123,750 less than last year.

#### Expenses:

Scholarships and salaries take up a big chunk of expenses. Next is travel, which only keeps going up and won't go down. Fringe rates are also out of our control, it has to do with our employees and their health care needs. Administrative includes printing, postage, office phones, preseason housing and meals. Sports that play in the fall start before school starts, so we have to pay extra for early housing. Officials, are game officials which we must pay for any home athletic event we host, and we don't get choose what they get paid. Facility rentals mainly covers the Resch Center, and

sometime the soccer teams rent a local turf field when they know they will be playing a game on a turf field. Equipment covers apparel as well any basketballs, etc. Recruiting is important to our coaches and our teams. Misc. covers medical supplies, as well as a portion going to the cheer team. Game day expense pays for the table crew, public safety at home athletic events, and paramedics.

**Questions/Comments:**

**Q:** Sam – Aid to individuals has drastically changed between 2014 and now, what was the cause of the most recent down swing?

**A:** The decrease is because of stipend.

**Q:** Allison – What debt service is covered your budget?

**A:** None.

Allison – I was looking at the wrong line. Sorry for the confusion.

**Q:** Allison – What is in Sales and Charges?

**A:** Sales and charges are going down, that has to do with how our receipts were accounted for in the past. I am new to this role, started in May. Last year they were included in other and now they are in recipients.

Allison – Just want to remind everyone, we are voting on a projected budget for 2019-20, need to vote on 3 years out budget. So even though we vote for further out, it is important to analyze this year's number, but we are voting on 2019-20.

**Q:** Allison – Why is academic staff going down?

**A:** Elimination of two positions, also changed in base salaries. To fill vacancies, we brought people in at lower salaries.

**Q:** Allison – What is the transfer of \$150,000 for?

**A:** That is from new position and to make up for Oneida loss.

**Q:** Kaylie – Are we getting a new athletic trainer?

**A:** Yes, starting on July 1 of next year. There is a recommended minimum of trainer to student ratio, and currently we are not meeting that.

**Q:** Greg – looking at the biggest expense (Scholarships), and student athlete health insurance has the biggest increase, where does cost of attendance fit in?

**A:** Scholarships is where that is accounted for. It is included in the pie chart; we separate it when we talk about it. We have taken away stipends from students, that portion of our scholarships will be decreasing, cost of attendance was added last year, that increased scholarships.

**Q:** Greg – Marketing with ESPN production, does that fall into market of events dollars?

**A:** The Horizon League use to give us \$15,000 that portion has gone away. That is something that helps us keep our equipment up to date, trying to make up for that but it is not an even wash. We deal with that by not upgrading when we should or not buying new equipment when we should and just prolong the usage.

**Q:** Greg – Do you have fund balances?

**A:** When we start the fiscal year we try to have a fund balance and we have the Phoenix fund to account for those things we have to pay for right away, since we don't get all of our funds at one moment. Those things should be paid for right away, since we don't start the year doing our fundraising right away.

**Q:** Sam – Looking at numbers for scholarships, \$2.5 million is giving out, which is more money than you are given by the university?

**A:** Scholarships include stipends we give out. University doesn't cover that, tuition is just under \$2.1 million and we have to come with the rest of that from all sorts of things – fundraising, ticket sales. We don't talk about cash, it's a waiver.

**Q:** Allison – 2019-20 asking for 2.5% increase, is that to account for increase with the new athletic trainer or as needs and expenses increase?

**A:** It is for needs and expenses increase, mainly travel.

Dick – We did ask for everyone to include a 2% pay plan increase as well.

**Q:** Fiona – We are paying for the facility rental (Resch Center), why don't we play on campus to save that money?

**A:** My understanding is that the university is contracted with the Resch, when it was being thought up, they approached UWGB and wanted the campus to have a presence in the city. "If we build it will you come", and UWGB said yes. It is a contractual agreement, set by the chancellor. It is a University commitment.

**Q:** Allison – How do you operate with such less funds compared to other universities in our league?

**A:** Testament to our coaches and athletes, we are very competitive with such a small funding amount. We go into competition with a chip on our shoulder as the underdog (funding wise). However, we are unsure how long can we continue on this way.

**Q:** Brianna – We are the only institution in the league with part-time coaches?

**A:** Yes, 8 teams, half of them have part time coaches. Golf, cross country, cross country ski and tennis, all men and women have part time coaches. We don't have to the funding to pay them full time.

**Q:** Kaylie – What is the difference between part and full time?

**A:** It is just what we can afford to pay them, some make \$5,000 and some make \$13,000.

## **VII. New Business**

### **a. SUF Presentation: Dick Anderson**

- i.** I am going to talk about how we pay for all these budgets that you have seen thus far and will continue to see at future meetings. The current year break down has students paying \$1,580 per year for Segregated fees. It breaks down between summer and the academic year. We do expect some segregated fees to come in the summer of the academic year. We try to calculate how many students will be paying into the segregated fee pool. One major change is that we started charging segregated fees to students who take online courses. We are going to have about \$400-500 thousand additional brought in because we are charging the online students. That change is why we can make the increases we have been talking about without increasing the Segregated fee. Big increases are in Health and Counseling, Athletics, and Pep Band – a 2017-18 addition. There are major fluctuations each year in Kress debt. Those figures are given to us and we have no control over them. That is accounted for in the (From) Reserves account, which we use to offset the fluctuations in the debt services so we don't have to change the Segregated fee rate drastically every year. Increases for 2017-18 are being funded from the increase in fees we are getting from online students paying in.

All you are concerned about is the 2017-18 year. The projections you see on the sheet are a summary of all the monies that have been requested over the next six years, this gives you an idea of how the rate is calculated. If we project a moderate increase in student FTE, we expect to hold the Segregated fee rate steady for next few years and then slowly increase after that. I want to state clearly that this is just a projection, and not definite for 6 years out. We could maybe lower the Segregated fee rate if we get more students. All the non-allocable funds are the budgets you have seen this far, the auxiliaries. The allocable funds are mostly the student org funds, which is coming up next for you all.

Greg – When I first came in to talk to you and shared the vision of the University we talked about bringing the campus to 10,000 students if we are half way successful in that we would looking at a 20% growth in students and student FTE.

I am trying to be conservative in these predictions, we are trying to keep the Segregated fee rate as low as we can.

The future year estimates sheet shows the fund balance projections in each area over next 6 years. The bottom part shows the fund balance as a percent, which we want to be around 10-12%. Segregated fees as a whole should stay at a reasonable balance. Looking at next 5-6 years and not just next year.

Allison – As you can see most of the parts stay in the 10-12%, the Union is trying to build up the fund balance and have a renovation. And when student orgs don't spend their money each year, the money rolls over into the student fund account and we can kind of control that. Estimation for this coming year is predicted to be \$360,00 but less people asked for funds this year so maximum we will be funding \$320,000. Could possibly lower the segregated fee if we decide to go that way. We have a few options with what we want to do with that extra money we have allocated, and we will decide on Decision Day. The increase is very beneficial to us this year with the increases that the Auxiliary departments needed.

## **VIII. Student Org Budget Hearings**

### **a. Sheepshead Review:**



- i. We have no salaries, so that is not in our budget. We leave a budget for contractual if we have speakers come in. We like to have money for food for some events like the launch party for the ending of our journal and what we made throughout the semester. We have no trips so that is left out as well. The big difference for this year is addition of a computer fee.

**Questions/Comments:**

**Q:** Allison – With a computer fee, I don't see any funds for purchasing a computer.

**A:** We already have a computer so it is for maintenance.

**Q:** Allison – The big thing they are asking for is the committed that is way over, can you talk about what those funds go towards?

**A:** Every year we print out 1000 of our journals. We distribute those out to our contributors. We have to print those out with the lowest option in a 15-mile radius, what is on there is our lowest bid.

Sam – On itemized list, you did a good job explaining your costs.

Allison – Yes, it is important to look at orgs itemized lists. Any org over some amount needs to have an itemized list for Food and S&E. This is to help explain why those higher costs are needed and so we can understand what those are going towards. Their budget is pretty straight forward besides the increase for the computer fee.

**b. SGA: Nik Austin**

- i. I am the president of student government, let's get right into it. S&E we have two offices and we operate on a lot of duplication. Also, we have 7 computers, so there is a large computer fee. For capital we are asking for name tags.

Allison – SUFAC's budget is also part of this budget, so duplication and Digicopy is so much because we have to make so many copies from students orgs for Dday.

Honorariums, every 2 years we can adjust these and it can be adjusted this year. Across the board we are requesting a decrease, with the only expectation to our Administrative Assistants.

Allison – Admin assistant positions use to be hourly, but it is now a scholarship.

**Q:** Greg – With the recent block on FLSA, if they cannot move it to a scholarship what will be done?

**A:** If we have to do it as a scholarship we will do it that way, it is paid the same amount, just received differently.

Contractual includes the UWGB app. This was controversial last year, and the numbers on this were a lot more optimistic than I thought it would be, it is being used. It is being used more often than any other UWGB app. Also, we are looking to add services to it. Josh Goldman says we are getting a good deal on this, so we are asking to keep funding for this. Transcription, it is required for debates. Bussing fund was UPASS. This is up in the air with the city right now, they are talking about bringing it to \$1 instead of \$0.25 per ride, or the bus passes. Chair programming, this has changed from previous years, we had a person go over their budget and are looking to avoid this happening again. Basically we are moving money around by decreasing from Honorarium and moving to programming. Financial org sponsorship is there in case we want to use it. For food, Dday, that is for everyone here when we sit here the whole day. It is a good thing to have some food there. Pass the Gavel welcomes the new administration and says farewell to old one, the Chancellor usually comes, it is a formal event. Two senate meetings used to brainstorm upcoming ideas. Travel has to do with going to student representative meetings, they discuss the way things are being done in the system and find the best way to do that, all trips are the same for that. We have reduced total allocation from last year.

**Questions/Comments:**

**Q:** Allison – Note that Nik is asking for exceptions to be made for the following: Committed is over, Contractual is over, and there is no itemized S&E or food list. Could you explain why those exceptions should be made?

**A:** I think it is a very important organization, it requires more money to operate than other organizations. It is a lot of work, I know we go over guidelines every year, so I tried to organized the budget to ask for less than last year.

**Q:** Sam – For the itemized list, why should we make an expectation for you when everyone else has to provide them?

**A:** I don't know what food is going to be at future events. I have found that Student Government is at the mercy of other people when it comes to what should be ordered. So, having the flexibility is important since we are a large organization.

**Q:** Jane – I know this wouldn't offset the budget a lot, but would you guys be willing to contribute more for travel, rather than 1/3? Since the budget is way over, and making we would have to make an exception.

**A:** No, since Student Reps meetings are something that every university attends. I have been to a Student Reps meeting and we didn't have any funding, so I had to pay out of pocket. It is really important to have attendance at these events so I wouldn't want to discourage people from going by making them pay.

Allison – SGA used to have 9 committee chairs, with eight that required funding. Now they have 10 chairs, with 9 requiring funding for programming. The funding use to be set up allowing funds of \$500/chair for programming. The amount being requested this time around is \$1250 per chair.

Nik – I think that this increase is important. Some chairs have already overspent their designated amount and it's not even second semester. It gives chairs more flexibility for programming.

**Q:** Sam – What chairs have gone over?

**A:** Equity and diversity, but another chair might be coming in and help absorb the overage costs.

**Q:** Jane – What is agency?

**A:** Allison – It is upward of \$3500.

**Q:** Jane – Could some travel costs be paid for from the agency account?

**A:** I think agency is important because often things need to happen out of the blue. For example, we needed money for shirts for move in day. We were able to pay for more shirts that way.

Allison – This is the largest budget that we will see, so some exceptions are needed. Keep in mind not all exceptions need to be made, and we can also compromise. You guys have the ability to decide what you want to do based on the explanations that were provided to you. Ask questions now to help shape your opinion. We can control these budgets compared to the auxiliary where we hear presentations and give our opinions, but ultimately have to pay.

Sam – If you have any ideas about how to compromise, that would be great.

**Q:** Kaylie – How accurate are the numbers for the app?

**A:** I just know it is the most used of all the UWGB apps out there. We can refine it, and this was almost a probationary year. I think it is important to keep it in because there it has quite a lot of usage.

**Q:** Kaylie – Is there a way to combine some of the UWGB apps?

**A:** I don't know but others have asked the same thing.

Sam – I know it was talked about, but they were on different platforms.

Allison – Ranking things is important because most important things are ranked first, that way we cut from the bottom up.

Nik – I want to emphasize how important the Student Government budget is. I went over it really well and reduced where I thought it could be cut. I have been trying and I would like to see SGA as an auxiliary budget in the future but we will see where that goes.

**Q:** Brianna – Is it an auxiliary at other schools?

**A:** I am not sure.

**Q:** Allie – How many people usually travel?

**A:** It depends on the year, but I like to have the money there for those who want to go. There are influential people that go there.

**Q:** Allie – Is it required?

**A:** No.

## **IX. Discussion Items:**

### **a. Athletics:**

Mark – Indifferent. Brent explained the increases and decreases well.

Jaclyn – I think it was one of the better organized presentations, questions were answered in the slide show and pie charts.

Allison – Every year when they talk about the difference in their budget compared to other leagues I am amazed.

Jacob – I thought it was thorough, we compete at such a lower level than other leagues which is amazing.

Courtney – It was detailed and I have no questions.

Straw poll – We're feeling good.

### **b. Sheepshead Review:**

Allison – I want to hear your thoughts. We can make changes if you want. The only thing on their budget that proves to be an issue is the capital item of printing. They needed to have provided a good enough reason as to why they need an exception to the guidelines and provide valid information.

**Q:** Allie – Have they done all the research on the computer fee?

**A:** Allison – That is a fee that is set by the IT department, orgs have no say in what that is.

**Q:** Brianna – I guess it is just for printing the journals. Given the fact that they gave us all a copy, do they give them out for free?

**A:** Allison – Yes, it is a way for the community and people to be exposed to different literature or art.

**Q:** Sam – Janae do you have things in here?

**A:** Janae – Yes, I have two things. It is for students and nonstudents, each spring they have a contest solely for student submission and there is a judge for each category, they also sometimes have special areas for that contest.

Allison – This has been going on for a long time, this is volume 38, so 38 years. The capital item is the main reason for their organization.

**Q:** Brianna – Can anyone submit to it?

**A:** Janae – Yea, anyone can and it is free to submit. Many other similar journals have a fee just for submitting.

These straw polls are just so we have an idea of how you guys will vote or what needs to be discussed further on Dday.

Sheepshead Committed exception – all good.

**c. SGA:**

Allison – Multiple exceptions to be made here that should be discussed.

Nik – If anyone is not comfortable talking with me here, I can leave. It is not a problem.

Allison – Itemized list, we generally ask them to give us information on what they did the year before if they are not sure for the future year. They don't have to stick to the itemized list, we just want to understand what they are using that money for. Last year we didn't focus on that and I didn't have a lot of clarification in those areas.

Sam – Yes, there was a lot of confusion on that.

**Q:** John – You didn't worry about too much last year?

**A:** Allison – We didn't get a lot before presentations and it causes confusion during presentations.

**Q:** John – So you had them before Dday or they didn't the money for it in the end?

**A:** Allison – Correct. It is something I really look for beforehand because there is confusion without those. SGA is a different type of org compared to others, the big thing I see that in this is the computer fee (3 of those are paid for and allow other student orgs to use those, no other group has to do that). We don't have to do things as they were done in the past though. Also, the app, no other org has to do that, SGA doesn't have to, but no other org takes that on, along with bussing and other things. So, where are you guys at?

**Q:** Alex – Nik mentioned that the numbers for app were more optimistic than expected. Is that the same year or every year?

**A:** Allison – The cost number is the same every year.

**Q:** Christopher – I was looking at the fall senate meeting under food, spring and fall, those amounts seem generous, because they do get honorariums.

**A:** Allison – There is a food but it's not a lot since it is for 35+ people, also senators do not receive honorariums.

**Q:** Allie – How many meetings do they recommend they go to a year, the travel meetings?

**A:** Allison – There is no punishment for not going, that is up to the schools to decide if they have the money to attend or not.

John – They discuss concerns and other things that we may not be hearing about.

Greg – There are other meetings that happen for faculty as well.

John – There use to be a SUFAC meeting that they had and those were very valuable. It was interesting to see what other schools were doing with their Seg fees.

**Q:** Jacob – They are supposed to have an itemized food list if it goes over?

**A:** Allison – Yes, you guys haven't seen one of those yet, but it is basically what food they are getting and how much is going to each thing. So, we would require an itemized list for Dday and Pass the gavel since they are over \$150. Groups do not have to stick to that specific list in the future. We just want an idea for what that money is going towards since it is such a great cost. We want to see why it is that high.

Jacob – Even since that amount is that high, those itemized lists should have been provided.

Allison – Since we don't have them now, we still are asking for it. We always get them or we usually don't fund and we have been pretty strict on that, and I would like to see that continue.

Straw polls:

For expectation on committed – good.

For contractual, 3 okay, the rest unsure.

Itemized list – want list – yes.

Allison – These two are the larger ones. Sam and I are trying to work out some issues with the other organizations before they present, like if it was just a simple mistake. Keep in mind some orgs have no issues so it is okay not to have questions for them.

## **X. Action Items:**

### **a. Engineering Club Request:**

Allison – They are asking for \$735 in committed items. Just a reminder that this is a new org so they don't have a budget for this year. Also their requested amount is in the guidelines.

Allison entertained a motion to discuss and vote. Allie motioned. Christopher seconded. Passed 7-0-1.

**b. Move into Winter Session:**

Allison – If you don't vote for winter session we can meet again next week. We have to vote on this just so if anything comes up over winter, this allows Sam and I to handle it without you guys until January 26<sup>th</sup>.

Allison entertained a motion to discuss and vote. Allie motioned. Christopher seconded. Passed 8-1-0.

**XI. Announcements:**

Allison – Good luck on finals, we will meet in January and will start seeing strictly org presentations then.

**XII. Adjournment:** Allison entertained a motion to adjourn the meeting. Kaylie motioned. Jaclyn seconded. Voice vote. Meeting adjourned at 7:27 pm.

Respectfully submitted by:  
Miranda Kurzinski  
SUFAC Administrative Assistant